

RSC 12 Recreation Committee

Meeting of March 30, 2015, 6.30 p.m. - Woodstock Office

Attendance:

Brian Hayden (Chair)
Jim Kennedy
Craig Melanson
Paul Bradley
Chris Stacey
Elaine English
Karl Curtis
Kari Harper-Merrithew
Kent Kuhn
Tanya Hawkes
Jill Hunter
Jo-Anne Lockhart (Executive Director)

Regrets: Jennifer Bear

Absent: Kelly Foster

Call to Order: Meeting called to order at 6.30 p.m. by the Chair.

Conflict of Interest Declaration: None

Agenda:

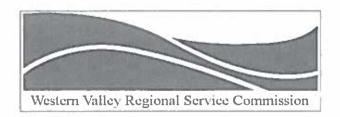
Master Plan RFP Submission – working session

Business Arising:

o Committee Members

Brian Hayden introduced and welcomed new committee members, Elaine English, Mayor Canterbury and Karl Curtis, Mayor Florenceville-Bristol. These new members will complete the requirements under our Terms of Reference for 3 Mayors and 3 LSD Chairs to be on the Committee.

Jo-Anne Lockhart reported Jennifer Bear, the representative from the Tobique First Nations would like to resign from the position because of travel issues. Brian Hayden stated a replacement would be found from the Woodstock First Nation.



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Master Plan

Brian Hayden explained the purpose of the meeting was to review the draft Request for Proposal (RFP) for the Master Plan Study as a group. Craig Melanson informed the Committee the Board had approved the Master Plan RFP as a concept at the March 19 Board meeting; but want the Committee to take the decision back to the Board for approval; hopefully at the next Board meeting May 26, 2015.

Kent Kuhn asked who would be sign the contract with the consultant and it was agreed Jim Kennedy, Board Chair would be the signing authority.

There was agreement the recreation survey last year did not capture all of the recreational facilities / sites existing in the Region. There was discussion around what objectives needed to be included in the RFP.

There was discussion around advertising the RFP and it was decided to advertise in the NB daily papers and on the New Brunswick Opportunities Network (NBON). Jo-Anne Lockhart will prepare and post the RFP on the appropriate sites. The deadline for submission will be May 1.

The Committee will meet on Wednesday, May 6 2015 to review the submissions.

New Business: None

Brian Hayden, Chair

It was moved by Craig Melanson to adjourn the meeting at 8.00 p.m.