



## PLANNING REVIEW AND ADJUSTMENT COMMITTEE

Date of Meeting: Wednesday, May 29, 2018

**Attendance:** Andy Leech, Chair  
Alan McLaughlin  
Elaine English  
Kenneth Clark  
Mark Atwater

**Regrets:** Trevor Welch, Vice-Chair

**Staff:** Katelyn McGrath, Executive Director/Planning Director  
Colleen Bawn, Planner

Meeting was called to order by Committee Chair, Andy Leech at 7:00 pm.

### A. Approval of Minutes

2018-05-01 **Motion:** To approve the minutes of the March 15, 2018 meeting.  
**Moved:** Mark Atwater  
**Seconded:** Elaine English

Carried

### B. Conflict of Interest

None

### C. Zoning Applications

#### 1. Rezoning - Z-3-2018

**Applicant:** Beatty Properties Ltd.  
**PIDS 10228088, 10228096 and 10228104 (Hemlock Street at Beardsley Road, LSD Woodstock) - Proposed courier service depot**

The Planning Director explained that staff are waiting for a revised site plan to be submitted by the Developer and subsequent review by NB Dept. of Transportation and Infrastructure regarding driveway access and traffic impact.

2018-05-02 **Motion:** That the Committee's consideration of Rezoning Application Z-3-2018 (Beatty Properties Ltd.) be deferred.  
**Moved:** Elaine English  
**Seconded:** Kenneth Clark

Carried

**D. Subdivision Applications**

None

**E. Variance Applications**

None

**F. Old Business**

None

**G. New Business**

**1. "Planning Review and Adjustment Committee By-law and Operating Procedures"  
(recommendation to adopt updated version)**

**2018-05-03 Motion:** That the Planning Review and Adjustment Committee recommends to the WVRSC Board that that "*Planning Review and Adjustment Committee By-law and Operating Procedures (Original dated February 2013)*" be amended, as reflected in the Planning Staff Report 11/18 dated May 12, 2018 "Planning Review and Adjustment Committee By-law and Operating Procedures (Updated to April 26, 2018).

Moved: Kenneth Clark  
Seconded: Alan McLaughlin

**Carried**

**2. "Flag Lots – A Guide for the Review of Subdivision Applications under the Community Planning Act" (adoption of updated version)**

**2018-05-04 Motion:** THAT the Planning Review and Adjustment Committee formally adopt "*Flag Lots – A Guide for the Review of Subdivisions Applications under the Community Planning Act (May 2018)*" to guide review of subdivision applications in the WVRSC area of jurisdiction, as reflected in the Planning Staff Report 12/18 dated May 24, 2018.

Moved: Elaine English  
Seconded: Mark Atwater

**Carried**

**H. Adjournment:**

**Motion:** To adjourn meeting  
**Moved:** Mark Atwater

Meeting adjourned at 7:15 pm.

Next meeting is scheduled for July 11, 2018 @ 7:00 pm

X



Andy Leech, Chair