



Board of Directors Special Meeting Minutes
September 13, 2018

In Attendance:

Elaine English, Chair, Mayor, Canterbury
Arthur Slipp, Mayor, Woodstock
Dale Patterson, Deputy-Mayor, Meductic
Gailen Allan, LSD, Aberdeen
Leonard Foster, LSD, North Lake
Sheila Cummings, Deputy-Mayor, Perth Andover
Tena Pelkey, LSD, Brighton
Troy Stone, Secretary, Mayor, Bath

Alexis Fenner, Mayor, Plaster Rock
Carl Rattray, LSD, Lakeville
Ed Stone, LSD, Upper & Lower Northampton
Karl Curtis, Mayor, Florenceville-Bristol
Michael Stewart, Mayor, Centreville
Stephen Manuel, Vice-Chair, LSD, Canterbury
Tracy Demerchant, Deputy-Mayor, Hartland

Regrets:

Brent Pearson, LSD, Glassville
Brian Hayden, LSD, Woodstock
Darrin Foster, Mayor, Hartland
Lance Graham, Mayor, Meductic
Marianne Bell, Mayor, Perth Andover

Absent:

Marven Demmings, Mayor, Aroostook
Joseph Trevors, LSD, Peel
Lucas Flemming, LSD, Debec

Staff In Attendance:

Frank Tenhave, Acting Executive Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Meeting was called to order by Chair of the Board, Elaine English at 6:34 p.m.

Approval of Agenda:

Motion: To approve the Agenda of the September 13, 2018 meeting.
Moved: Alexis Fenner
Seconded: Sheila Cummings
Carried

Arthur Slipp asked that the Agenda be amended to reflect that this is a Special Meeting of the Board rather than a General meeting.

Declaration of Conflict of Interest:

None

New Business:

2019 Draft Budget – 45 Day Review

Troy Stone, Chair of the Finance Committee, advised that he is presenting the 2019 Draft budget, as reviewed and recommended by the Finance Committee. Troy reminded the members that he is only requesting approval for the distribution of the 2019 Draft budget to municipalities, LSDs, and the Department of Environment and Local Government for the mandatory 45 day review.



A copy of the 2019 Draft budget was provided to each member for review and discussion. Troy presented the highlights of the 2019 Draft budget, as recorded in the August 29 and September 13, 2018 Finance Committee minutes.

Troy Stone advised, as part of the Solid Waste Capital budget, a motion is required to apply to the Municipal Capital Borrowing Board for \$450,000 for a 4-year term to submit the required financing application for the purchase of the curbside recycling carts.

18-19

Resolved that the Financial Administrator be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Western Valley Regional Service Commission debenture in the principal amount of \$450,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Western Valley Regional Service Commission agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Moved: Alexis Fenner
Seconded: Gailen Allen
Motion unanimously carried

18-20

Resolved to approve that the 2019 draft budget to be submitted for a 45 day review to the municipalities and the Department of Environment and Local Government.

Moved: Sheila Cummings
Seconded: Karl Curtis
Motion unanimously carried

Adjournment:

Motion: The Chair, Elaine English called for a motion to adjourn the meeting at 7:45 p.m.

Moved: Alexis Fenner

Recording Secretary: Bev Gullison

Handwritten signature of Troy Stone in blue ink.

Troy Stone
Secretary

Handwritten signature of Katelyn McGrath in blue ink.

Katelyn McGrath
Executive Director