3143 Main St.
Centreville, NB
E7K 3E8

Western New Brunswick
Service Commission

Board of Directors

Draft Minutes of the January 16, 2026, Board Meeting
WNBSC Office – 3143 Main Street, Centreville, NB

Board Members In Attendance:
Chair, Tom Eagles, Mayor, District of Tobique Valley
Andrew Harvey, Mayor of Carleton North
Trina Jones, Mayor, Woodstock
Cindy McLaughlin, Mayor of Southern Victoria
Leonard Foster, Mayor of Lakeland Ridges

Regrets:
Lynn Hambrook, Chair, Western Valley Rural
Tracey DeMerchant, Mayor, Hartland

Absent:

Staff In Attendance:
Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)
Emily Clark, Director of Economic Development and Healthcare Collaboration

Call to Order:

The Chair, Tom Eagles, called the meeting to order at 9:00 a.m.

No conflict of interest was proclaimed by those in attendance.

Motion at approve agenda as amended
2026-0-01
Motion: Andrew Harvey
Seconded: Cindy McLaughlin
Motion Carried.

Motion to accept December 12,2025, minutes as distributed
2026-0-02
Motion: Trina Jones
Seconded: Leonard Foster
Motion Carried.

Motion to accept December 19,2025, minutes as distributed
2026-0-03
Motion: Cindy McLaughlin
Seconded: Trina Jones
Motion Carried.

Discussion regarding the PRAC Committee took place and it was noted that we already need to replace one person on this committee and with the addition of serving Woodstock with Planning & Development Services, Mayor Jones commented that she would like to see one more member being added to the committee.

Motion to amend the Planning Review and Adjustment Committee By-Law and Operating Procedures adopted February 23, 2023(Resolution #23-0-08)

2026-0-04

Resolved that, "The Planning Review and Adjustment Committee composition be increased from seven members to eight members."

Motion: Andrew Harvey
Seconded: Leonard Foster
Motion Carried.

Staff will amend the policy as necessary and bring it back to the Board for adoption. Staff will contact potential candidates to fill the two vacant positions and bring the names back to the Board for confirmation and adoption.

RTEP Application – Andrea Callahan presented an application and the Board decided that it did not meet the eligibility criteria of the existing program. The Board asked staff to change the program criteria and bring back the proposal in February.

Western New Brunswick Regional Trails Strategy

The Board reviewed the Western New Brunswick Regional Trails Strategy as delivered by We6 Consulting in December of 2025. The document will continue to be a living document, owned by the Western NB Service Commission. Firstly, it is important to share the document with our stakeholders within the Government of New Brunswick. Staff will share this document as soon as possible and bring back any feedback received.

Healthcare

The Board created the plan for the upcoming meeting with Premier Susan Holt, Minister of Health, Dr. John Dornan and Horizon CEO, Margaret Melanson. Katelyn McGrath presented the timeline received from the URVH physicians and a draft plan to keep the discussion on point due to the tight meeting time. The Board made some changes and

amendments, and Katelyn shared the written plan for the afternoon meeting.

The next meeting is scheduled for February 18, 2026, at 9am via Zoom.

Motion to Adjourn at 12:20 p.m.

Moved: Cindy McLaughlin

Seconded: Trina Jones

Signed: _____ _____

Chair, Tom Eagles Secretary, Trina Jones