

Western New Brunswick

Service Commission

Board of Directors
Minutes of August 14, 2026
Western Valley Multiplex Boardroom
1:00 p.m.

Board Members In Attendance:

Chair, Andrew Harvey, Mayor of Carleton North
Aaron Jones, Mayor, District of Tobique Valley
Sheila Cummings, Councillor, Village of Southern Victoria
Tracey DeMerchant, Mayor, Hartland
Jeff Wright, Mayor, Woodstock
Lynn Hambrook, Chair, Western Valley Rural District
Tanya Cloutier, Deputy Mayor, Lakeland Ridges via Zoom

Regrets:

Absent:

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)
Troy Stone, Director of Finance

Call to Order:

Chair, Andrew Harvey called the meeting to order at 1:03 p.m.

No conflict of interest was proclaimed by those in attendance.

Motion to Accept Agenda

26-0-25

Moved: Jeff Wright

Seconded: Aaron Jones

Motion Carried.

Motion to accept June 19, 2026, minutes

26-0-26

Moved: Lynn Hambrook

Seconded: Tracey Demerchant

Motion Carried.

Bylaw Enforcement

Katelyn McGrath, CEO, advised the Board that a proposal will be prepared outlining the anticipated costs associated with the Regional Service Commission hiring a Bylaw Enforcement Officer to provide services to municipalities within the Western New Brunswick region that wish

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to participate in the program.

Cell Coverage

Cell coverage will remain on the agenda for discussion at the next Board meeting.

Trail Strategy

Katelyn McGrath explained to the new Board members what lead to the service commission hiring consultants to create the Western New Brunswick Regional Trails Strategy.

In the coming months, the WNBSC Board will be invited to a meeting with the Minister of Natural Resources to discuss the trails strategy and the plan for our region.

The Board will discuss the composition of the Regional Trails Committee at the next meeting.

Agricultural Inventory

The Regional Service Commissions (RSCs) throughout New Brunswick will be undertaking an inventory of agricultural data and mapping. The initiative will identify regional priorities and opportunities, as well as assess organizational readiness and capacity.

Resolution to Borrow

The Resolution to borrow was presented to the Board. Please refer to the attached resolution for details.

2026-0-27

Moved: Jeff Wright

Seconded: Sheila Cummings

Motion Carried.

Troy Stone, Director of Finance, presented the year-to-date financial report for the period ending July 31, 2026.

Troy provided a brief overview of the preliminary budget figures currently available. A draft budget will be prepared for presentation and review at the September Board meeting.

Dalhousie Residency Program at URVH

Katelyn McGrath presented a draft letter of support expressing the Western New Brunswick Service Commission's full support for Upper River Valley Hospital's request to establish the Dalhousie Residency Program at the hospital.

Motion to share the letter of support

2026-0-28

Motion: Sheila Cummings

Seconded: Jeff Wright

Motion Carried.

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3143 Main St.
Centerville, NB
E7K

Meeting with Minister Kennedy

The Board was reminded of the scheduled meeting with Minister Kennedy on September 3, 2026, which will include Board members and Chief Administrative Officers (CAOs).

Regional Priorities

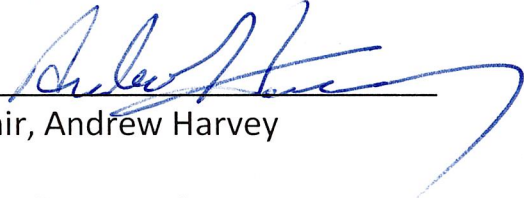
Chair, Andrew Harvey expressed that the Board members should gather to discuss the priorities of the region and amend the Regional Strategy if necessary.

Motion to Adjourn at 3:05 p.m.

Moved: Sheila Cummings

Seconded: Aaron Jones

Signed:


Chair, Andrew Harvey


Secretary, Tammy Titus-McPhail

Healthcare Discussion:

Board Chair, Andrew Harvey noted that the region's existing healthcare assets and resources can sometimes be overlooked and emphasized the importance of highlighting the services and opportunities available within the region.

Andrew provided an update on the recent visit to Hotel Dieu in Southern Victoria and noted that the visit was a positive experience. He suggested that a similar meeting and tour be arranged at the Upper River Valley Hospital in Waterville to provide Board members with an opportunity to learn more about the hospital's services, facilities, and operations.

The Board discussed the importance of supporting healthcare initiatives within the region.

Motion to compose a letter of support for a diversion clinic at the URVH

The Board discussed the potential establishment of a diversion clinic at Upper River Valley Hospital and the importance of supporting this initiative.

2026-0-29

Motion: Sheila Cummings

Seconded: Tracey Demerchant

Motion Carried.

Katelyn McGrath will prepare a draft letter of support and circulate it to the Board for review and approval prior to submitting it to the provincial government.

Katelyn will also contact Paul Green to request an update regarding staffing at Upper River Valley Hospital.