

2016
ANNUAL REPORT
WESTERN VALLEY REGIONAL SERVICE COMMISSION



**"To serve the public by fostering an environment
where well planned development and regional collaboration thrive."**

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A Message from Elaine English

Chairperson of the Western Valley Regional Service Commission

As the Chair of Western Valley Regional Service Commission, I am pleased to present the 2016 Annual Report. I would like to thank the members of the Board of Directors for their time and dedication to the Commission business over the past year. I would also like to acknowledge and thank the many committee members for their participation and support of the many ongoing projects and planning decisions that require great attention to detail and careful consideration on their part.

In 2016 the Western Valley Regional Service Commission saw the continuation and commencement of several key projects, which will carry over to the next several years. The first project was the acceptance of the Regional Recreation Service Master Plan: Western Valley Regional Service Commission, which included the decision to hire a Recreation Co-ordinator to implement said plan. The Solid Waste division and committee investigated the possibility of curbside recycling collection, and the Board of Directors showed their support for the division by budgeting to fill one of the vacant positions in the department, which has been without any dedicated staff since 2013. Solid Waste is a large and complex portfolio and the renewed interest in this division is a positive step towards implementing new and exciting programming for the region's residents in the coming years. At a sub-regional level, the partnership with the WWF completed a climate change vulnerability assessment. The project will continue into 2017-2018 to work towards a climate change adaptation plan for those Municipalities whom participated. The Commission's partnership with the RCMP has been very positive, including the purchase of a mobile speed sign, which collected valuable data to assist the local detachment with efficiently allocating resources.

It is my hope that we will see this spirit of cooperation and mutual respect continue to grow in 2017 and that we may all realize that a strong region is a benefit to all Local Service Districts and Municipalities. New opportunities for increased collaboration are achievable, and it is my belief that by using a regional vision the Board of Directors and staff will provide effective and efficient services to the residents of our region.

Sincerely,



Elaine English
Chairman of the Board
Western Valley Regional Service Commission

History

In December 2011, the Provincial Government undertook a broad range of actions to create a new Local Governance System in New Brunswick. One of the five objectives outlined in the Action Plan supporting this new system was to increase collaboration, communication and planning between communities. The establishment of twelve Regional Service Commissions for the Province will help communities to communicate and collaborate regionally, as well as plan on a regional basis. On January 1st, 2013, Regional Service Commission 12 was established as a body corporate, pursuant to the provisions of the Regional Service Delivery Act, and the Regulations made thereunder. In 2015 the official name of Regional Service Commission 12 was legally changed to the Western Valley Regional Service Commission.

Governance and Administration

From January - August 2016 the Board of the Commission was made up of the following twenty members:

Ten Municipal Mayors

Karl Curtis – Mayor, Florenceville-Bristol
J. Craig Melanson – Mayor, Hartland
Elaine English – Mayor, Canterbury
Terrence Ritchie – Mayor, Perth-Andover
Lance Graham – Mayor, Meductic
Arthur Slipp – Mayor, Woodstock
Marven Demmings – Mayor, Aroostook
Gary Thomas – Mayor, Centreville
Alexis Fenner – Mayor, Plaster Rock
Troy Stone – Mayor, Bath

Executive Director - Katelyn Hayden

Ten Local Service District Chairs

Paul Bradley – Chair, LSD of Brighton
Brent Pearson – Chair, LSD of Glassville
Ed Stone – Chair, LSD of Northampton
Jim Kennedy – Chair, LSD of Debec
Tim Linton – Chair, LSD of Gordon
Stephen Manuel – Chair, LSD of Canterbury
Brian Hayden – Chair, LSD of Woodstock
Gailen Allan – Chair, LSD of Aberdeen
Alma Kilfoil – Chair, LSD of Kent
Joseph Weston – Chair, LSD of Lakeville *Alternate
Jill Hunter – Chair, LSD of Peel *Alternate

From August – December 2016 the Board of the Commission was made up of the following twenty members:

Karl Curtis – Mayor, Florenceville-Bristol
J. Craig Melanson – Mayor, Hartland
Elaine English – Mayor, Canterbury
Marianne Bell – Mayor, Perth-Andover
Lance Graham – Mayor, Meductic
Arthur Slipp – Mayor, Woodstock
Marven Demmings – Mayor, Aroostook
Michael Stewart – Mayor, Centreville
Alexis Fenner – Mayor, Plaster Rock
Troy Stone – Mayor, Bath

Executive Director - Katelyn Hayden

Paul Bradley – Chair, LSD of Brighton*Alternate
Brent Pearson – Chair, LSD of Glassville
Jill Hunter – Chair, LSD of Peel
Jim Kennedy – Chair, LSD of Debec
Tena McLellan – Chair, LSD of Simonds
Stephen Manuel – Chair, LSD of Canterbury
Brian Hayden – Chair, LSD of Woodstock
Leonard Foster – Chair, LSD of North Lake*Alternate
Gailen Allan – Chair, LSD of Aberdeen
Alma Kilfoil – Chair, LSD of Kent
Joseph Weston – Chair, LSD of Lakeville
Tim Linton – Chair, LSD of Gordon

The Commission has seven standing committees as listed below:

From January – August 2016

The Executive Committee:

Chair – James Kennedy, LSD of Debec
Vice-Chair – Karl Curtis, Mayor, Town of Florenceville-Bristol
Secretary – Troy Stone, Mayor, Bath

Oversight Committee:

Chair – Karl Curtis, Mayor, Town of Florenceville-Bristol
Elaine English, Mayor, Village of Canterbury
Arthur Slipp, Mayor, Town of Woodstock
Craig Melanson, Mayor, Town of Hartland
Alma Kilfoil, LSD of Kent
James Kennedy, LSD of Debec

Finance, Budget and Audit Committee:

Chair – Troy Stone, Mayor, Village of Bath
James Kennedy, LSD of Debec
Elaine English, Mayor, Village of Canterbury
Arthur Slipp, Mayor, Town of Woodstock
Brian Hayden, LSD of Woodstock
Craig Melanson, Mayor, Town of Hartland
Tim Linton, LSD of Gordon

Solid Waste Advisory Committee:

Chair – Craig Melanson Mayor, Town of Hartland
Keith Helmuth, Member at Large
Joe Weston, LSD of Lakeville
James Kennedy, LSD of Debec
Luc Marcoux, Member at Large
Leonard Foster, LSD of North Lake

Policing Committee:

Chair – Elaine English, Mayor, Village of Canterbury
Brian Hayden, LSD of Woodstock
Stephen Manuel, LSD of Canterbury
Arthur Slipp, Mayor, Town of Woodstock
Alexis Fenner, Mayor, Village of Plaster Rock
James Kennedy, LSD of Debec
Terrence Ritchie, Mayor, Village of Perth-Andover

Planning Review and Adjustment Committee:

Chair – Andy Leech,
Vice-Chair – Brent Pearson, LSD of Glassville
Elaine English, Mayor, Village of Canterbury
Alan McLaughlin, LSD of Andover
Mark Atwater
Ken Clark
Trevor Welch

Recreation Committee

Chair – Brian Hayden, LSD of Woodstock
Arthur Slipp, Mayor, Town of Woodstock
Craig Melanson, Mayor, Town of Hartland
Elaine English, Mayor, Village of Canterbury
Terrence Ritchie, Mayor, Village of Perth-Andover
Jill Hunter, LSD of Peel
Jim Kennedy, LSD of Debec
Paul Bradley, LSD of Brighton
Chris Stacey, Recreation Director, Florenceville-Bristol
Kari Harper-Merrithew, Village of Plaster Rock
Kent Kuhn, Provincial Advisory Representative

From August 2016 – December 2016

The Executive Committee:

Chair – Elaine English, Mayor, Village of Canterbury
Past Chair – James Kennedy, LSD of Debec
Vice-Chair – Brent Pearson, LSD of Glassville
Secretary – Troy Stone, Mayor, Village of Bath

Oversight Committee:

Chair – James Kennedy, LSD of Debec
Elaine English, Mayor, Village of Canterbury
Arthur Slipp, Mayor, Town of Woodstock
Marianne Bell, Mayor, Village of Perth-Andover
Stephen Manuel, LSD, Canterbury

Finance, Budget and Audit Committee:

Chair – Troy Stone, Mayor, Village of Bath
 Alma Kilfoil, LSD of Kent
 Elaine English, Mayor, Village of Canterbury
 Arthur Slipp, Mayor, Town of Woodstock
 Brian Hayden, LSD of Woodstock
 Craig Melanson, Mayor, Town of Hartland
 Tim Linton, Chair, LSD of Gordon

Policing Committee:

Chair – Stephen Manuel, Chair, LSD of Canterbury
 Brian Hayden, Chair, LSD of Woodstock
 Elaine English, Mayor, Village of Canterbury
 Arthur Slipp, Mayor, Town of Woodstock
 James Kennedy, Chair, LSD of Debec
 Michael Stewart, Mayor, Village of Centreville
 Gailen Allen, LSD, Aberdeen

Recreation Committee

Chair – Brian Hayden, Chair, LSD of Woodstock
 Brent Pearson, LSD of Glassville
 Craig Melanson, Mayor, Town of Hartland
 Elaine English, Mayor, Village of Canterbury
 Jill Hunter, Chair, LSD of Peel
 Chris Stacey, Recreation Director, Florenceville-Bristol
 Kari Harper-Merrithew, Village of Plaster Rock
 Kent Kuhn, Provincial Advisory Representative

Solid Waste Advisory Committee:

Chair – Craig Melanson Mayor, Town of Hartland
 Keith Helmuth, Member at Large
 Joe Weston, LSD of Lakeville
 James Kennedy, Chair, LSD of Debec
 Luc Marcoux, Member at Large
 Leonard Foster, LSD of North Lake
 Elaine English, Mayor, Village of Canterbury

Planning Review and Adjustment Committee:

Chair – Andy Leech,
 Vice-Chair – Brent Pearson, Chair, LSD of Glassville
 Elaine English, Mayor, Village of Canterbury
 Alan McLaughlin, LSD of Andover
 Mark Atwater
 Ken Clark
 Trevor Welch

Mandates

The Regional Service Delivery Act requires Commissions to provide the following services:

Regional Policing Collaboration - The Regional Service Commissions will serve as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. In addition, the Commissions will identify issues of common concern within their regions and provide direction on priorities for policing services.

Regional Planning - The Regional Service Commissions will be responsible for the development of a Regional Plan, the aim of which would be to better coordinate and manage development and land use within each of the 12 regions.

Local Planning in Local Service Districts - The Regional Service Commissions will provide land use planning services to all Local Service Districts. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, and the approval of subdivisions, etc. All Municipalities and Rural Communities will be able to obtain their local planning services from the Commissions.

Solid Waste Management - The Regional Service Commissions will provide solid waste disposal services to the Municipalities, Rural Communities, and Local Service Districts within their respective regions, a role formerly performed by the Solid Waste Commissions. This includes the operation of the landfills and transfer stations, as well the coordination of various recycling programs, the handling of hazardous waste, and the promotion of composting.

Regional Emergency Measures Planning - The Regional Service Commissions will serve as the vehicle through which Municipalities, Rural Communities, and Local Service Districts will plan, coordinate, and pool resources on a regional basis in order to enable more effective responses to emergency situations.

Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing - The Regional Service Commissions will be responsible for facilitating the planning and cost-sharing of major sport, recreational and cultural facilities within each of their respective regions.

Commissions will be required to meet any provincial or other established standards associated with the services being delivered.

Other services - Regional Service Commissions will also be able to provide other services, as agreed to by their member communities, on either a regional (all commission members) or sub-regional basis (one or more interested members, depending on the service).

Service arrangements - Based on the direction of each Commission's Board, the Commissions will have the authority to facilitate and oversee arrangements and agreements between communities for cost sharing on services and infrastructure.

Collaboration on Regional Issues - One of the most important roles of the Regional Service Commissions will be to collaborate on regional issues and service decisions. This could include:

- ✓ Making regional planning decisions on the location of community-based infrastructure or land use, which affects more than one community.
- ✓ Accessing or applying for provincial and federal funding, where applicable, to benefit region-wide service delivery.
- ✓ Working together to seek new investments within a region, including those with economic benefits.

Services to First Nations Communities - The regional services model will enable service provision to those First Nations Communities who choose to purchase services. These arrangements will be developed in consultation with First Nations Communities and the provincial Aboriginal Affairs Secretariat.

Regional Profile

The Western Valley Regional Service Commission is comprised of the Towns of Woodstock, Florenceville-Bristol, and Hartland; The Villages of Aroostook, Bath, Canterbury, Centreville, Meductic, Perth-Andover, and Plaster Rock; the Tobique First Nation and the Woodstock First Nation; and the Local Service Districts of Wakefield, Richmond, Debec, Woodstock, Benton, North Lake, Canterbury, Peel, Simonds, Wicklow, Wilmot, Lakeville, Aberdeen, Brighton, Kent, Northampton, Upper Kent, Coldstream, Somerville, Glassville, Upper and Lower Northampton, Gordon, Perth, Andover, Lorne, and Riley Brook. WVRSC has a population of 34,009.

The people of Western Valley enjoy a rural setting highlighted by the Saint John River and bordered on the west by the State of Maine. A close relationship with the United States positions our region very well for exporting and international business relationships. The U.S. interstate highway 95 has its northern origin at the International Border Crossing, in the LSD of Richmond.

The key economic activities in this region include Agriculture and Food Processing, Forestry and Value-Added wood products, Metal Fabrication and Transportation.

WVRSC Mission Statement

“To serve the public by fostering an environment where well planned development and regional collaboration thrive.”

WVRSC Vision Statement

“To responsibly provide local governance services effectively and cost efficiently and foster regional collaboration”.

WVRSC Strategic Plan 2013-2018

The strategic plan was adopted by the Board for the five-year period, 2013-2018. The plan includes the following goals:

- ✓ **Consistent, Accountable Community Policing**
Establish an active policing committee that will liaise with public safety services, RCMP, Border Services, the Western Valley Crime Stoppers Chapter, and Natural Resources, monitor policing efforts in the Region, and respond appropriately. The Policing Committee continues to maintain an active dialogue with the RCMP.
- ✓ **Adoption of a Regional Land Use Plan**
At this time the Province is reviewing the process and elements of a Regional Plan through the modernization of legislation. This file will likely become an important topic at the Regional Service Commission in the coming years.
- ✓ **Strengthen the Commission’s Identity within the Region**
The Commission has been working diligently to strengthen our partnerships with local communities as well as external departments and organizations, and will continue to do so.
- ✓ **Consistent, Efficient, and Cost Effective Collection of the Region’s Solid Waste**
Following the completion of the Stantec study, the Commission reviewed the transfer station agreement and re-negotiated with our service provider, J.S. Bellis. The new agreement, effective January 1, 2015, was signed for 7 years with a 3 year renewal.

The Commission held three “household hazardous waste days” (HHW) in 2016 in order to improve the collection of hazardous waste in the region, which were partially funded by an Environmental Trust Fund grant. In 2016 the Province was in the process of implementing an electronic waste recycling program. Therefore, going forward the commission will be promoting the Provincial program rather than offering electronics recycling as part of annual household hazardous waste events.

In 2016 the Commission had 21 recycling bins at 18 locations throughout the Region.

✓ **Develop the Commission's Position on Recreational Property**

The Commission reviewed the Provincial mandate on recreational property including public access to recreational waters, rural ice surfaces, baseball/softball diamonds, and public parks within the region. An application for an Environmental Trust Fund grant was made to fund the development of a Master Recreational Plan in 2015. In 2016 the Western Valley Regional Service Commission adopted the Regional Recreation Master Plan; Western Valley Regional Service Commission, as well as the creation of a Regional Recreation Coordinator position.

✓ **Regional Emergency Plan**

The Commission cooperates with the Provincial office of Public Safety, EMO, Municipalities and LSDs to develop a Regional Plan to respond to emergency situations.

WVRSC BOARD COMMITTEE MEETINGS/EXPENSES

The Commission annually budgets for a given number of meetings for the Board and the Committees. The number of meetings can vary dependent on the ongoing projects for the Commission. During 2016 the Commission held 6 regular Board of Directors meetings and 1 special meeting. Attendance records for all board members are listed in the following charts titled “Board Meeting Attendance Tracking”.

BOARD MEETING ATTENDANCE TRACKING JANUARY - JUNE 2016			
Member	Feb 16	Apr 12	May 17
Alma Kilfoil - LSD, Kent	✘	✓	✓
Alexis Fenner - Mayor, Plaster Rock	✓	✓	✓
Arthur Slipp - Mayor, Woodstock	✓	✓	✓
Brent Pearson - LSD, Glassville	✓	✓	✓
Brian Hayden – Vice Chair - LSD, Woodstock	✓	✓	✓
Craig Melanson Mayor, Hartland	✓	✓	✓
Ed Stone - LSD, Upper & Lower Northampton	✓	✓	✓
Elaine English - Mayor, Canterbury	✓	✓	✓
Gailen Allan - LSD, Aberdeen	✓	✓	✓
Gary Thomas - Mayor, Centreville	✓	✘	✓
Jill Hunter - LSD, Peel (Alternate)			
Jim Kennedy – Chair - LSD, Debec	✓	✓	✓
Joseph Weston - LSD, Lakeville (Alternate)	✓	✓	✓
Karl Curtis - Vice Chair - Mayor, Florenceville-Bristol	✘	✓	✓
Lance Graham – Mayor, Meductic	✘	✘	✘
Marven Demmings - Mayor, Aroostook	✘	✘	✘
Paul Bradley - LSD Brighton	✓	✘	✓
Stephen Manuel - LSD, Canterbury	✓	✓	✓
Terrence Ritchie - Mayor, Perth Andover	✓	✘	✓
Tim Linton - LSD, Gordon	✓	✓	✓
Troy Stone - Secretary - Mayor, Bath	✓	✓	✓

BOARD MEETING ATTENDANCE TRACKING JULY - DECEMBER 2016			
Member	Aug 23	Oct 18	Dec 8
Alma Kilfoil - LSD, Kent	✘	✘	✘
Alexis Fenner - Mayor, Plaster Rock	✓	✓	
Gary Harding, Deputy Mayor, Plaster Rock			✓
Arthur Slipp - Mayor, Woodstock	✓	✓	✓
Brent Pearson - LSD, Glassville	✘	✓	✘
Brian Hayden – Vice Chair - LSD, Woodstock	✓	✓	✓
Craig Melanson Mayor, Hartland	✓	✓	✓
Elaine English - Chair - Mayor, Canterbury	✓	✓	✓
Gailen Allan - LSD, Aberdeen	✓	✓	✓
Jill Hunter - LSD, Peel	✓	✓	✘
Jim Kennedy – LSD, Debec	✓	✓	✓
Joseph Weston - LSD, Lakeville	✘	✓	✓
Karl Curtis - Vice Chair - Mayor, Florenceville-Bristol	✓	✓	✘
Lance Graham – Mayor, Meductic	✘	✘	✘
Leonard Foster LSD, North Lake (Alternate)	n/a	n/a	✓
Marianne Bell - Mayor, Perth Andover	✓		✓
Sheila Cummings, Deputy Mayor, Perth-Andover		✓	
Marven Demmings - Mayor, Aroostook	✘	✘	✘
Michael Stewart - Mayor, Centreville	✓	✘	✓
Paul Bradley (Alternate) - LSD, Brighton (Alternate)	n/a	✓	✓
Stephen Manuel - LSD, Canterbury	✓	✓	✓
Tena McLellan - LSD, Simons	✘	✓	✓
Tim Linton - LSD, Gordon	✓	✓	✓
Troy Stone - Secretary - Mayor, Bath	✓	✓	✓

Total 2016 expenses for the Board and Committees are shown in the chart titled “2016 Board & Committee Expenses”. Individual member expenses are shown in the chart 2 below, titled “2016 Board & Committee Member Expenses”. Board and Committee members are paid a per diem as stated in the RSC Procedural By-laws if they are in attendance for the meetings, as well as travel, accommodation, meal allowances as per the Policy and Procedures Manual.

2016 Board & Committee Expenses	
RSC12 Board	\$ 13,918.37
Finance Committee	\$ 1,133.05
Policing Committee	\$ 518.92
Solid Waste Committee	\$ 2,229.61
PRAC	\$ 4,555.66
Regional Recreation Committee	\$ 695.95
Other	\$ 923.12
TOTAL	\$23,974.68

2016 Board & Committee Member Expenses				
Name	Honorarium	Travel	Meals	Totals
Gailen Allan	525	206	0	731
Mark Atwater	450	130		580
Marianne Bell	300	216	0	516
Paul Bradley	450	47		497
Kenneth Clark	525	140		665
Sheila Cummings	75	18		93
Karl Curtis	600	121		721
Elaine English	1,975	968	20	2,963
Alexis Fenner	525	616		1,141
Leonard Foster	300	34		334
Gary Harding	75	66		141
Brian Hayden	775	156		931
Keith Helmuth	225	0		225
James Kennedy	2,000	693		2,693
Alma Kilfoil	300	64		364
Kent Kuhn	75	0		75
Tim Linton	525	549		1,074
Andrew Leech	600	66		666
Stephen Manuel	600	355		955
Luc Marcoux	150	7		157
Alan McLaughlin	525	404		929
Tena McLellan	150	25		175
Craig Melanson	1,400	271		1,671
Brent Pearson	600	227		827
Terrence Ritchie	225	157		382
Arthur Slipp	750	239		989
Chris Stacey	75	16		91
Michael Stewart	225	93		318
Ed Stone	300	125		425
Troy Stone	925	281	9	1,215
Gary Thomas	150	45		195
Trevor Welch	300	49		349
Joe Weston	750	137		887
Totals	\$17,425	\$6,521	\$28	\$23,975

WVRSC staff is reimbursed for travel, accommodation, and meals at the provincial rate, as well as out-of-pocket expenses. 2016 expenses are recorded in the following chart titled "2016 Staff Expenses".

2016 Staff Expenses as at December 31, 2016									
	Travel	Accommodation	Parking	Meals	Cell Phone Allowance	Fuel	Car Rental	Clothing Allowance	Total
Katelyn Hayden	1,660.50	1,060.85	0.00	237.00	600.00	212.13	361.95		4,132.43
Gerret Hoekman	984.41	0.00	0.00	0.00	400.00			0.00	1,384.41
Brent DesRoches	7,072.50	1,124.35	0.00	262.50	935.00	54.00	78.59	229.99	9,756.93
Bev Gullison	162.36	0.00	0.00	0.00					162.36
Joan Kennedy	189.83	0.00	0.00	0.00					189.83
Totals	10,069.60	2,185.20	0.00	499.50	1,935.00	266.13	440.54		15,625.96

Land Use Planning and Building Inspection

The Western Valley Regional Service Commission administers the South Central Carleton County Area Rural Plan Regulation that covers the Local Service Districts of Woodstock, Northampton, Wakefield, and Simonds, and ensures that land use applications in the remainder of the Local Service Districts in the region conform to Provincial Acts and Regulations. Building permits and planning services are provided to all of the region's 26 LSDs. The Commission currently has formal agreements with the Town of Hartland and the Villages of Plaster Rock, Centreville, Bath and Canterbury to provide Planning and Building Inspection Services including the issuance of building permits, performance of inspections to ensure compliance with the National Building Code of Canada, and administration of all by-laws created under the Community Planning Act. These agreements also include updating and administration of Municipal Plans, Zoning By-Laws, and Rural Plans

Planning Department Statistics

	2013	2014	2015	2016
Building Permits	124	136	151	169
Development Permits	104	51	76	73
Subdivision Files	93	81	98	115
Planning Staff Reports	13	25	25	31
Planning Approvals	-	-	61	84
Waivers	-	-	176	195

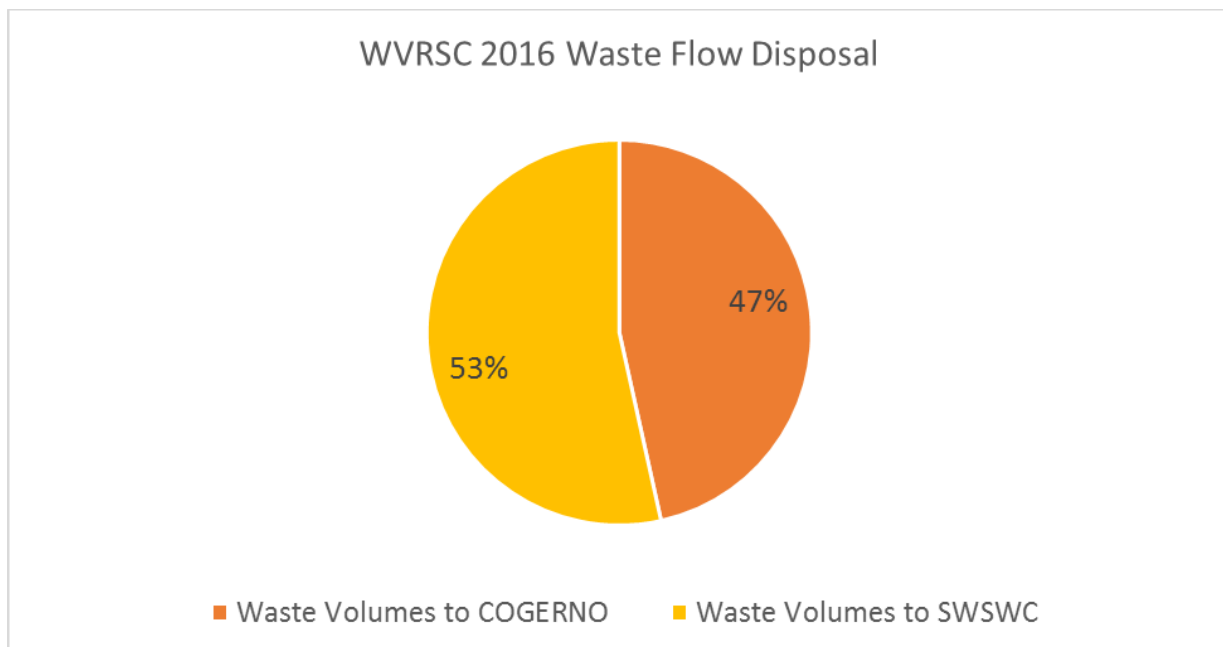
*A new tracking system was implemented in late 2014 which resulted in accurate tracking of all planning related approvals. Therefore, more information is available from 2015 forward.

Waste Management

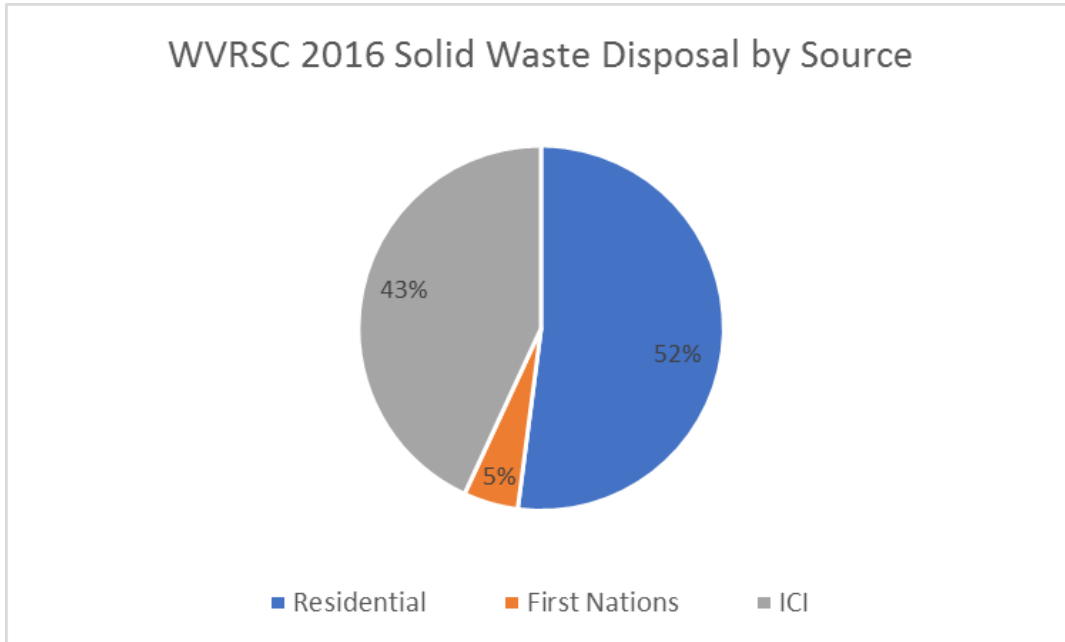
The Western Valley Regional Service Commission is responsible for waste disposal and recycling. Waste collection is the responsibility of the towns, villages and the Department of Environment and Local Government (ELG) on behalf of the local service districts (LSDs).

The Commission disposal contract is predicated by a 1997 ministerial agreement between the Commission (formerly Valley Solid Waste), Northwest Solid Waste Facility in Region 1 and Southwest Solid Waste Facility in Region 10 to dispose of 50% +/- 5% to the Northwest and the Southwest facilities. Waste from our Northern communities such as Perth-Andover, Plaster Rock and the adjacent LSDs is hauled directly to the Northwest site. All other waste is first hauled to the transfer station in Woodstock and is consolidated and trucked either to the Northwest or the Southwest Solid Waste facility.

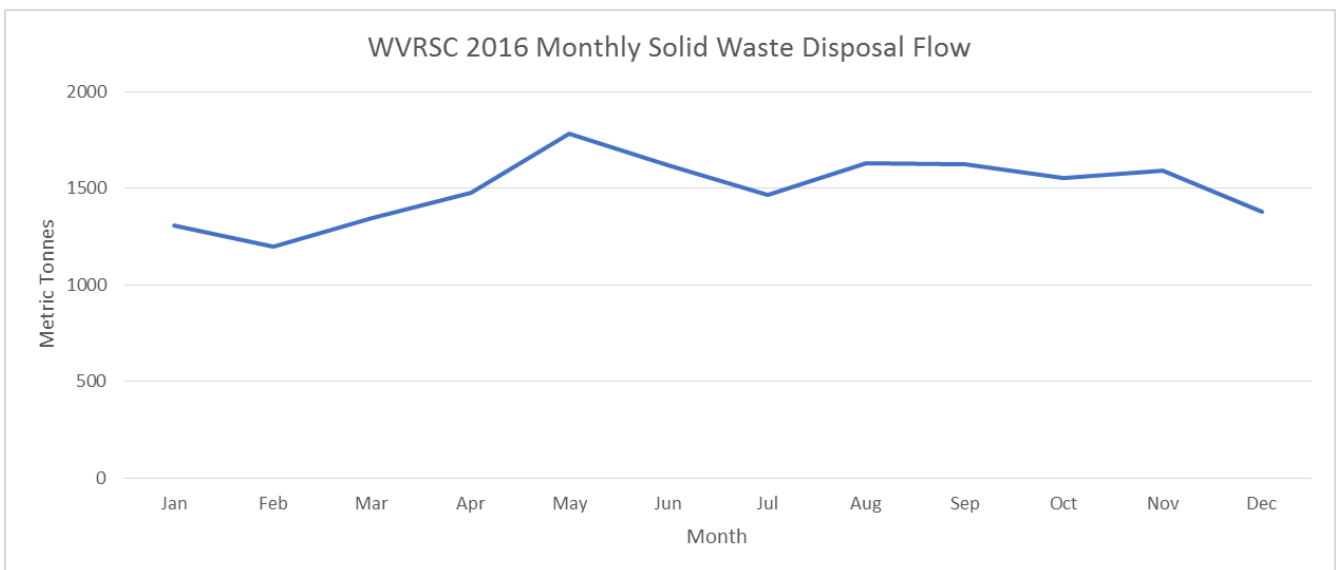
The chart below, "2016 Waste Flow Disposal in Metric Tonnes", shows the Commission's adherence to the landfill split agreement.



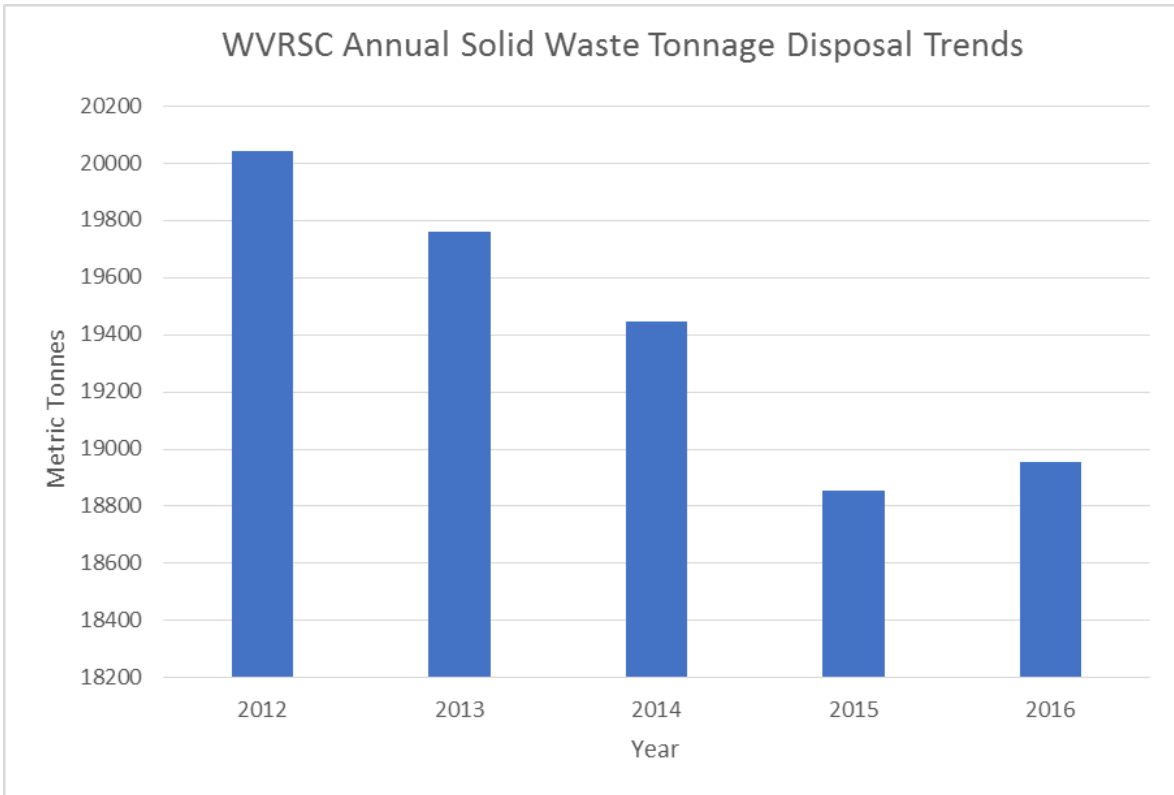
The following chart shows the breakdown of Solid Waste Disposal by source – Residential, Industrial/Commercial and First Nations.



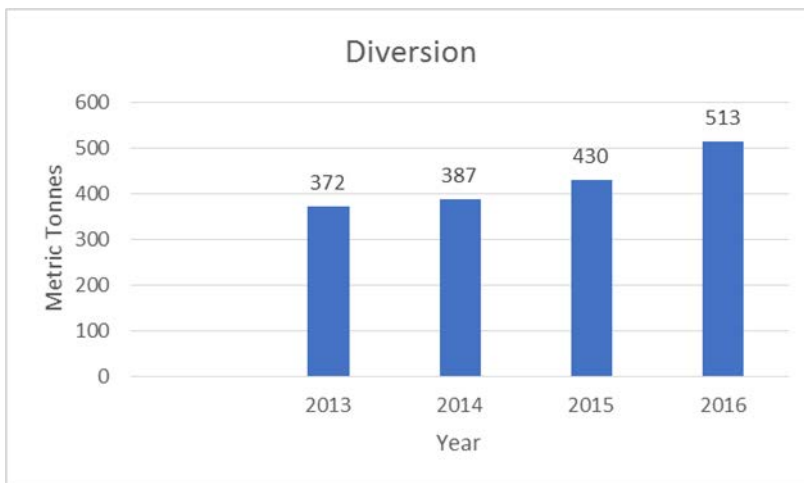
Waste Disposal is seasonal, as shown in the graph below, 2016 Monthly Waste Flow, with higher disposal during the late spring and summer months.



The chart below shows the disposal trend since 2012.



The following Diversion chart shows the recycling trend in our region since 2013.



The Commission owns and maintains 21 recycling collection bins throughout the Region. The contents of these bins are collected and delivered to the transfer station by J.S. Bellis Ltd for sorting and transfer to the landfill facilities or sold to companies who recycle.

The following chart shows the total tonnage collected at each recycling bin during 2016.

Recycle Bins	
Aggregate Totals by Community	
	2016
	Total
Bath	35,190
Canterbury	11,600
Centreville	28,730
Debec	7,950
Dimock Building	10,290
Florenceville Civic Center	27,330
Florenceville Co-op	33,240
Glassville	6,690
Grafton	40,531
Hartland	29,040
Houlton Rd.	52,690
Jacksonville	24,850
Meductic	8,490
North Lake	2,900
Perth-Andover Civic Center	28,910
Perth-Andover Station Street	32,030
Plaster Rock	23,640
Woodstock Superstore	94,080
Tobique	5,440
Woodstock 1st Nation	9,340
Totals	512,961
Total Metric Tonnes	512.96

Accomplishments and Challenges

In 2016 the Commission relocated to a newly renovated office space which is centrally located within the region. The new space provides a boardroom for board and committee meetings and additional office and storage space.

Accomplishments include:

- ✓ Submitted 2015 unqualified financial audit report to the Province;
- ✓ Prepared 2017 budget, received Board approval, and forwarded to the Province;
- ✓ Adoption of the Regional Recreation Service Master Plan: Western Valley Regional Service Commission
- ✓ Signed a 10 year lease agreement for Commission office space.
- ✓ Creation of the position of Regional Recreation Coordinator for the implementation of the Regional Recreation Service Master Plan: Western Valley Regional Service Commission
- ✓ Continued the exploration of implementing curbside recycling collection, including the filling of a vacant position within the Solid Waste division.
- ✓ Purchased mobile police sign to provide the local RCMP detachment with valuable information to assist with resource allocation
- ✓ Implemented Planning processes to further foster relationships with Technical Inspection Services by ensuring all necessary approvals have been received prior to finalizing permits as per provincial regulation.

2017 – A Look to the Future

With several new staff members taking on large portfolios some of the 2017 priorities include:

- ✓ Revise procedural bylaws for the Board;
- ✓ Establish quarterly “newsletters” to ensure that all members are up to date on Commission projects;
- ✓ Establish financial by-laws for the Commission;
- ✓ Be receptive to the establishment of new service agreements;
- ✓ Adopt Bath, Centreville and Canterbury Rural Plans;
- ✓ Begin review of Municipal Plans and Zoning By-law in cooperation with Municipal Councils;
- ✓ Implement the Regional Recreation Service Master Plan;
- ✓ Prepare for the possibility of regional planning;
- ✓ Continue to build on the positive relationship with the RCMP;
- ✓ Explore further and possibly implement curbside recycling collection;
- ✓ Expand the education and public promotion of all waste diversion initiatives.

2016 Audit Report

2016 audit is attached.

Contact Information

Western Valley Regional Service Commission
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