



Board of Directors Meeting
October 18, 2016
3143 Main St., Centreville, NB

In Attendance:

Elaine English, Chair, Mayor, Canterbury
Sheila Cummings, Deputy Mayor, Perth Andover
Brent Pearson, LSD Glassville
Craig Melanson, Mayor, Hartland
James Kennedy, LSD Debec
Joseph Weston, LSD Lakeville
Paul Bradley, LSD Alternate, Brighton
Teena McLellan, LSD, Simonds
Troy Stone, Secretary, Mayor, Bath

Alexis Fenner, Mayor, Plaster Rock
Arthur Slipp, Mayor, Woodstock
Brian Hayden, LSD Woodstock
Gailen Allan, LSD, Aberdeen
Jill Hunter, LSD, Peel
Karl Curtis, Mayor, Vice-Chair, Florenceville-Bristol
Stephen Manuel, LSD Canterbury
Tim Linton, LSD Gordon

Regrets:

Alma Kilfoil, LSD Kent
Lance Graham, Meductic
Marianne Bell, Mayor, Perth Andover
Michael Stewart, Mayor, Centreville

Absent:

Marven Demmings, Mayor, Aroostook

Staff In Attendance:

Katelyn Hayden, Executive Director / Planning Director
Bev Gullison, Office Administrator

Meeting was called to order by Chair of the Board, Elaine English at 6:30 p.m.

Approval of Agenda:

Motion: To approve the agenda of the October 18th, 2016 meeting.
Moved: Craig Melanson
Seconded: Tim Linton
Carried

Declaration of Conflict of Interest:

None

Approval of Minutes:

Motion: To approve the minutes of the August 23, 2016 meeting.
Moved: Brian Hayden
Seconded: Gailen Allen
One nay vote received
Carried

Presentations:

None



Business Arising:

Arthur Slipp requested to speak on the issue that he addressed at the last Board Meeting regarding the appointment of a Past Chair position being in violation of the by-laws. Arthur Slipp informed the members since the by-laws were not available during the last meeting, that he has since reviewed them and noted it was clear to him that the creation of the Past Chair position is in violation of by-law #2.6, as it states the Executive office includes only 3 positions and does not include a Past Chair position. Arthur Slipp advised in order to have this by-law revised, the original motion to create the Past Chair position would require being rescinded and a notice of motion would be required, as it has been more than 12 months since we initially passed the by-law.

Chair, Elaine English requested the Executive Director, Katelyn Hayden, speak to the members on this topic. Katelyn Hayden stated a copy of the by-laws was present during the last meeting and they were reviewed during the Board meeting. Katelyn Hayden advised the motion that was made at the last Board meeting was to amend procedural by-law 2.6 to create the position of past chair as an Executive Officer and later in that same meeting a motion was made to appoint an individual to that position during the nominating of offices.

Arthur Slipp stated he disagreed with Katelyn Hayden's comments as by-law 6.9 states, "every reconsideration of a by-law greater than 12 months or more requires a notice of motion" and Katelyn Hayden read by-law 6.9 to the members.

Elaine English advised we can reconsider the motion that was made during the August 23, 2016 Board meeting. Arthur Slipp advised he stands by his point that we are in violation of by-law 2.6, as there was no notice of motion to change by-law 2.6 to name an Executive Officer.

Katelyn Hayden advised the by-law 6.9.7 deals with reconsidering a motion, and no motion was ever made until the August 23, 2016 meeting and the motion was to amend the section 2.6 to create the office of Past Chair and if you wish to reconsider that motion you can do so under by-law 6.9.7.

Arthur Slipp advised the motion was out of order because there was no position vacant and is easy to fix but stated he stands by the point that the election was out of order based on by-law 2.6.

Elaine English advised a motion could be made to reconsider this vote and we will require a mover and a seconder and if the motion passes we will reconsider it during our December meeting. Arthur Slipp stated he does not agree, as there was never an original motion to change by-law 2.6 and no notice of motion to amend by-law 2.6 was ever completed as by-law 2.6 was passed more than 12 months ago. Troy Stone requested further clarification of the motion that was passed at the last meeting.

Arthur Slipp requested by-law 2.6 and 6.9.7.2 be reviewed by the members and a copy of the by-law was placed on the projector for all members to review. Troy Stone read and reviewed the content of the by-laws with the members and advised in order to rescind the resolution a notice would first be required.

Arthur Slipp suggested that a motion could be completed in this meeting to rescind the election of a Past Chair position at the last meeting and provide a notice of motion to amend by-law 2.6 at the next meeting to add the position of Past Chair.

Troy Stone advised a motion to reconsider should be completed during this meeting and at the next meeting we would discuss this matter and notice to amend by-law 2.6 would be completed.



Motion: To rescind the amendment to section 2.6 of the procedural by-law of the Western Valley Regional Service Commission as carried at the August 23, 2016 Board meeting held in Canterbury.

Moved: Steve Manuel

Seconded: Arthur Slipp

Carried

Brian Hayden requested to bring to the attention of the Chair that the existing by-laws need to be reviewed and revised by the Oversight committee, as noted in the minutes of the August 23, 2016 meeting by Jim Kennedy, as there are many areas that need to be revisited.

Katelyn Hayden advised a motion to send a notice was also required to reconsider amending by-law 2.6.

Motion: To send a notice to reconsider section 2.6 of the Western Valley Regional Service Commission procedural by-law to add the position of Past Chair to be considered at the December 2016 Board meeting of the Board of Directors.

Moved: Joe Weston

Seconded: Gailen Allen

Carried

New Business:

Regional Recreation:

Elaine English advised several discussions have occurred with the Executive committee regarding Regional Recreation since the distribution of the 2017 Budget and it has been decided that a motion to allow only those interested in utilizing regional recreation services provided by the Regional Service Commission be permitted. Elaine English clarified these services could be used on a voluntary basis specifically for Recreation only.

Jim Kennedy stated this does not meet with regional collaboration; however, he will make the motion for regional recreation to be a voluntary service for the Western Valley Regional Service Commission.

Motion: To allow regional recreation on a voluntary basis for the Western Valley Regional Service Commission

Moved: Jim Kennedy

Seconded: Brian Hayden

Votes for: 13

Votes against: 4

Carried

2017 Budget:

Elaine English inquired with the members if there were any further questions related to the 2017 budget as presented by the Finance Manager, Joan Kennedy during the August 23, 2016 Board meeting. Elaine English stated the Finance Manager was on vacation; however, the Secretary of the Board could answer any additional questions that may have arisen after having an opportunity to review with your councils.



Elaine English noted as a result of the last motion passed, the budget figures will also require revision and requested Katelyn Hayden review these changes with the members. Katelyn Hayden noted, based on the motion just passed, which permits regional recreation services to be voluntary, the Town of Woodstock has indicated they do not wish to participate in regional recreation and therefore, the removal of the Town of Woodstock's portion is reflected in the Cooperative and Regional Planning budget. Katelyn Hayden reviewed the changes with the members and noted the implications for the LSDs and each municipality.

Steve Manuel inquired why the LSDs were not listed separately and Katelyn Hayden advised the Regional Service Delivery Act is written that LSDs are reported at large.

Tim Linton asked for clarification regarding Recreational Services being a mandated service. Katelyn Hayden advised it was one of original mandated services, however, upon discussion with the Department of Environment and Local Government it was decided in order to ensure regional collaboration it may be a better option to simply offer this service on a voluntary basis. Tim Linton addressed concerns why this was never mentioned before the initial vote, as this would only be acceptable for Woodstock. Katelyn Hayden advised Woodstock's share of \$3,916 will be split between the other remaining members.

Steve Manuel asked if only the Town of Woodstock is requesting to opt out of these services and Katelyn Hayden advised she has never received official notification from them, and is only going on the information provided by the Town to the local newspaper.

Jill Hunter stated every municipality should be able to take this back to their council, as they were not aware they could opt out of the services. Jill Hunter stated she was disappointed that individual LSDs could also not opt out. Jim Kennedy stated this is the manner the Regional Service Delivery Act is written. Katelyn Hayden informed Jill Hunter that there were several presentations offered to the LSDs, which gave them an opportunity to receive information and have any questions answered.

Brian Hayden stated there was an independent consultant study completed, which showed a need existed for a Regional Recreational Co-ordinator within the Western Valley Regional Service Commission. Brian Hayden advised Hartland and Florenceville-Bristol Recreation Departments were in favor of creating this position and the Western Valley Recreation Association voted 100% in favor. Brian Hayden advised the survey results indicated there was a concern regarding the lack of knowledge of recreational services offered within our area, including inside the Town of Woodstock and the surrounding 4 LSDs, which paid the Town of Woodstock towards the Civic Center.

Brian Hayden stated he is puzzled why there continues to be concerns regarding the duties of the Recreational Co-ordinator as the Board had previously approved the hiring of the Recreational Co-ordinator and the Finance Committee and Board have approved the position's salary. Brian Hayden stated the surrounding Woodstock LSDs would greatly benefit from a Co-ordinator position, which would keep them informed of activities that were occurring within the Region, including the Woodstock Civic Center. Brian Hayden stated the surrounding LSDs pay \$245,000 annually towards the upkeep and maintenance of the civic center, however, the Town of Woodstock wishes to opt out of paying \$3900 towards hiring an individual to help coordinate the facilities for the outlying areas to utilize.

Brian Hayden stated we only learned of the Town of Woodstock's desire to vote no due to the hiring of the Recreational Co-ordinator position through the Newspaper and many of the facts listed within the paper were not true facts. Brian Hayden stated the Mayor of the Town of Woodstock voted in favor of the Budget, which included the hiring of the Recreational Co-ordinator and now they are wishing to opt out of paying the \$3900 towards the hiring of a Recreational Co-ordinator, as was reported in the newspaper.



Brian Hayden advised he believed the majority of the members are in favor of moving ahead with this Recreational Plan, with the Town of Woodstock opting out, and is disappointed that the Town of Woodstock appears to want to work in isolation in regards to recreation.

Craig Melanson stated he wished to make a comment regarding the ability to opt in and out of services as desired and advised he is concerned this could be the demise of this organization. Craig Melanson advised he believed the objective of the Commission was to work together as a region in an attempt to makes things better for all of the people in the area and this does not seem to fit that plan.

Steve Manuel inquired if we had received any notice in writing or a phone call from the Town of Woodstock requesting to opt out of these services. Katelyn Hayden advised there has been nothing official received and only through the newspapers were we made aware of their desire to not participate in Regional Recreation services. Steve Manuel questioned if it was official.

2017 Budget:

Elaine English advised we need a motion to accept the 2017 budget with the amendments provided this evening.

Motion: To accept the 2017 budget as presented with the amendments
Moved: Joe Weston
Seconded: Craig Melanson
Votes For: 14
Votes Against: 3

Troy Stone advised according to the Regional Service Delivery Act, 2/3 of the represented population must vote in favor of the budget and requested confirmation. Katelyn Hayden advised she required a vote representing a population of 22,675 and confirmed the yes vote received exceeds the requirements of the Act.

Jill Hunter expressed concern with approving the budget, as an official statement was never received from the Town of Woodstock advising they did not wish to participate in Recreation services. Steve Manuel stated then the question should be asked this evening. Elaine English advised they were out of order, as the vote was completed.

Carried

Katelyn Hayden advised the next Board meeting is scheduled for December 8 beginning at 6:30pm at the Western Valley Regional Service Commission office at 3143 Main St., Centreville.

Elaine English requested a motion to move the next Board Meeting to December 8.

Motion: To permit the Board Meeting date be moved from December 20 to December 8.
Moved: Brian Hayden
Seconded: Tim Linton
Carried



Adjournment:

Motion: The Chair, Elaine English called for a motion to adjourn the meeting at 7:15 p.m.

Moved: Joe Weston

Recording Secretary: Bev Gullison

A handwritten signature in blue ink, appearing to read "Troy Stone", is written over a horizontal line.

Troy Stone
Secretary

A handwritten signature in blue ink, appearing to read "Katelyn Hayden", is written over a horizontal line.

Katelyn Hayden
Executive Director/Planning Director