



Board of Directors Meeting
March 24, 2015
Kin Community Hall, Centreville

In Attendance:

James Kennedy, Chair, LSD Debec
Arthur Slipp, Mayor, Woodstock

Elaine English, Mayor, Canterbury
Karl Curtis, Vice-Chair Mayor, Florenceville-Bristol
Paul Bradley, LSD Brighton
Alma Kilfoil, LSD Kent
Gailan Allan, LSD Aberdeen

Alexis Fenner, Mayor, Plaster Rock
Brent Pearson, LSD Glassville
Craig Melanson, Mayor, Hartland
Gary Thomas, Mayor, Centreville
Tim Linton, LSD Gordon
Terry Ritchie—Perth Andover
Troy Stone, Secretary, Mayor, Bath
Jill Hunter, LSD Peel
Joseph Weston, LSD Lakeville (Alternate)
Steve Manual, LSD Canterbury
Ed Stone, LDS, Upper & Lower Northampton

Staff in Attendance:

Jo-Anne Lockhart, Executive Director
Katelyn Hayden, Planning Director
Bev Gullison, Office Administrator

Regrets:

Leonard Foster, LSD North Lake
Brian Hayden, LSD Woodstock

Absent: Marven Demmings, Mayor Aroostook
Lance Graham, Meductic

The meeting was called to order at 6:40 p.m. by James Kennedy, Board Chair, and Chair LSD, Debec.

Approval of Agenda:

A motion was made by Alexis Fenner and seconded by Steve Manuel to approve the agenda.

MOTION CARRIED

Declaration of Conflict of Interest:

None

Approval of Minutes:

A motion was made by Paul Bradley and seconded by Alexis Fenner to approve the minutes of meeting of the February 3, 2015 regular meeting.

MOTION CARRIED

Presentations: None



Business Arising:

Minister Kenny Visit: Elaine English asked if a date had been set for Minister Kenny's visit after the cancellation of February 17, 2015. Jim responded an alternate date has not been set and it may not be until June.

Oversight Committee: At the February 3, 2015 Board meeting a motion was made to appoint Karl Curtis to the Finance and Oversight Committee; however, the motion was not seconded. A request was made by Jim Kennedy to make the motion to appoint Karl Curtis to the Finance and Oversight Committee.

A motion was made by Craig Melanson and seconded by Elaine English to appoint Karl Curtis to the Finance and Oversight Committee.

MOTION CARRIED

Committee Reports:

Policing Committee: Elaine English stated the committee met on February 24, 2015 at which:

- a) Craig Melanson shared the response to the RCMP community meeting with Staff Sergeant Marie Josee Darveau and Sergeant Don Daigle held at the Hartland Town Hall on February 11, 2015 – the meeting was operational in nature and was very good; however, there was some dissatisfaction because some of the questions being asked could only be answered by senior staff;
- b) Jo-Anne Lockhart notified the committee the RCMP will lend a mobile speeding sign to WVRSC once the snow is gone; some logistics remain with how to transport the sign to and around the region.

Elaine English spoke about the Police survey started in December which has not been completed as yet, although the survey was sent out to members several times. Elaine English asked those in attendance who had not completed the survey or who would like to change their response to see her after the meeting.

Elaine English is attempting to find the cost per capita for policing in order to inform new board members in 2016 and will contact John Jurcina, Policing Consultant, Policing and Community Services and John Garvie, CAO of the Town of Rothesay.

A motion was made by Elaine English and seconded by Craig Melanson to accept the Police Committee report.

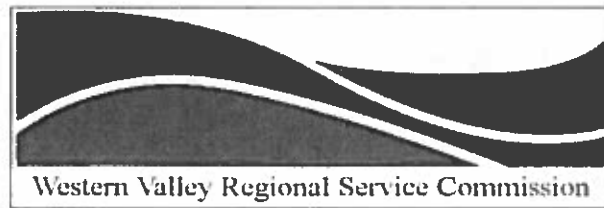
MOTION CARRIED

Finance Committee: Jim Kennedy asked Jo-Anne Lockhart to report on the 2014 audit report and financial statements approved by the Finance Committee on March 19, 2015.

Jo-Anne Lockhart gave a brief presentation on the audit report, stating the report was unqualified, which meant there were no material misstatements in the financial statements. Jo-Anne Lockhart stated the year-end surplus, as per the fund accounting method used by WVRSC was \$99,613 (year-end projected surplus \$99,214). It was noted the fund report is translated into a Public Sector Accounting Board (PSAB) presentation format for presentation to ELG and the surplus for PSAB is \$50,404. The difference of \$49,209 is due to a second prior year (2012) surplus, amortization on fixed assets and a sick leave accrual (which was the only change in financial presentation from the 2013 report).

A motion was made by Craig Melanson and seconded by Alma Kilfoil to accept the 2014 audit report and financial statements.

MOTION CARRIED



Waste Committee

Jim Kennedy asked Jo-Anne Lockhart to update the Board about the Land Transfer contract. Jo-Anne Lockhart reported the contract was with Peter Morin and Jim Kennedy for final review before signing. The contract is for 7 years with a 3 year extension. Fees will be updated annually for the Consumer Price Index (CPI) and a fuel adjustment.

Recreation Committee

Brian Hayden, Chair of the Recreation Committee was unable to attend the meeting and appointed Craig Melanson to stand in for him. Craig Melanson stated the Terms of Reference required the appointment of two mayors in order to fulfill the requirement of 3 mayors and 3 LSD chairs and announced Elaine English and Karl Curtis had agreed to these appointments on the Recreation committee. Terry Ritchie volunteered for this committee. It was decided to leave the nominations until the May 26 General Meeting at which time appointments will be made for all committees.

Craig Melanson stated the Recreation Committee was seeking Board approval for their Terms of Reference, as well as approval to move forward with hiring a consultant through an RFP process for the Master Plan. Jo-Anne Lockhart informed the Board the total funding available is \$72,000; \$54,000 recently approved by the Province and \$18,000 in the WVRSC 2015 budget. Brent Pearson asked if work on the proposal could be done through our Provincial Recreation advisor, Kent Kuhn, and Craig Melanson responded Kent Kuhn is part of the committee and has been very helpful to date.

A motion was made by Art Slipp and approved by Troy Stone to approve the Recreation Committee's Terms of Reference.

MOTION CARRIED

A motion was made by Brent Pearson and approved by Alexis Fenner to have the Recreation committee bring the Request for Proposal (RFP) for the Master Plan to the Board for approval. .

MOTION CARRIED

Craig Melanson informed the Board there are two ad-hoc committee members, Kelly Foster of the Woodstock Civic Centre & Tanya Hawkes of the Hartland Recreation Centre, who provide their expertise to the committee with respect to recreation facilities and activities. The Recreation committee would like to reimburse these individuals for their time and travel the same as any other Recreation committee member. Jim Kennedy stated this would require an amendment to the WVRSC procedural by-laws; however, at this time there is no by-law with respect to committee members per diem and travel to amend. A by-law will have to be written and approved at the May 26, 2015 Board meeting.

A draw was conducted by Jim Kennedy for a \$100 MasterCard for those who submitted the Recreation survey within the timeframe stipulated. The winner was the LSD of Andover (Alan McLaughlin, Chair). Jo-Anne Lockhart will notify Alan McLaughlin of the prize and arrange delivery of the gift card.

New Business:

Chair's Report

Contact Information: Jim Kennedy asked the members to ensure the WVRSC office has up-to-date contact information and to notify the office if they cannot attend the Board meeting so a quorum can be ensured for the meetings.

By-laws: Jim Kennedy noted the procedural by-laws need to be updated as they were written during the transition period over two years ago by Paul O'Connell. Jo-Anne Lockhart and the Oversight Committee will work on updating the by-laws.



PRAC: Jim Kennedy indicated the PRAC does not have a mayor as a member and Elaine English has volunteered to sit on PRAC. A motion was made by Brent Pearson and seconded by Alexis Fenner to appoint Elaine English to the PRAC.

MOTION CARRIED

Next Meeting: Jim Kennedy informed the Board the next meeting will be hosted by Mayor Alexis Fenner at the Welcome Centre in Plaster Rock on Tuesday, May 26, 6.30 p.m.

Carleton Victoria Community Inclusion Network:

Craig Melanson informed the Board of the Carleton Victoria Community Inclusion Network which addresses poverty in the entire Region. The Executive Director is Mary O'Leary (phone number 506-392-7395); if the services of this organization are required, please call.

Adjourned to In Camera at 7.25 p.m.


In Camera: Adjourned from In Camera at 8.20 p.m.

A motion was made by Art Slipp and seconded by Elaine English to table the Salary Review report to the May 26, 2015 meeting.

MOTION CARRIED

Adjournment:

A motion was made by Alexis Fenner to adjourn the meeting at 8:43 p.m.



Troy Stone
Secretary



Jo-Anne Lockhart
Executive Director