



Board of Directors Meeting

October 20, 2015

Canterbury, NB

In Attendance:

James Kennedy, Chair, LSD Debec
Alma Kilfoil, LSD Kent
Brian Hayden, LSD Woodstock
Ed Stone, LSD Upper & Lower Northampton
Gailen Allan, LSD Aberdeen
Karl Curtis, Mayor, Vice-Chair, Florenceville-Bristol
Stephen Manuel, LSD Canterbury
Tim Linton, LSD Gordon

Alexis Fenner, Mayor, Plaster Rock
Arthur Slipp, Mayor, Woodstock
Craig Melanson, Mayor, Hartland
Elaine English, Mayor, Canterbury
Joseph Weston, LSD Lakeville
Paul Bradley, LSD Brighton
Terrence Ritchie, Mayor, Perth Andover
Troy Stone, Secretary, Mayor, Bath

Regrets:

Leonard Foster, LSD North Lake
Brent Pearson, LSD Glassville
Gary Thomas, Mayor, Centreville

Absent:

Lance Graham, Meductic
Marven Demmings, Mayor, Aroostook

Staff In Attendance:

Katelyn Hayden, Planning Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Meeting was called to order at 6:35 p.m. by James Kennedy, Board Chair, and Chair LSD Debec.

Approval of Agenda:

A motion was made by Alexis Fenner and seconded by Brian Hayden to approve the agenda.

MOTION CARRIED

Declaration of Conflict of Interest:

None

Approval of Minutes:

A motion was made by Stephen Manuel and seconded by Elaine English to approve the minutes of meeting held August 25, 2015.

MOTION CARRIED

Business Arising:

Brian Hayden informed the Board he has spoken to Brunway operations and they have confirmed the number of trips made by staff during the winter to examine road conditions has been reduced from 2 daily trips to 1. However, Brian Hayden stated Brunway has confirmed this reduction will not affect the snow removal procedures and Brian Hayden advised he is satisfied with their explanations and a letter would not be drafted reiterating our concerns at this time.

Presentations - Curbside Recycling:

A presentation was provided by Yanick Sirois, the Environment Manager from the Chaleur Regional Service



Commission regarding the benefits, approximate costs and next steps to consider to begin the implementation process for a curbside recycling program within the region. Yanick Sirois advised he has been involved with Environmental Services for 8 years and has tested several models. Yanick Sirois informed the Board if the additional transportation costs are considered, and the fact that a door to door collection process for waste already exists, the switch from the existing Blue Bin recycle program to a once a month curbside recycling program may not be as expensive as initially thought. Yanick Sirois utilized actual data provided from the Western Valley region to compare current costs with curbside recycling estimated costs, and noted our region is currently paying the highest tipping fees in New Brunswick.

Yanick Sirois strongly recommended being proactive by ensuring the public is made aware, involved and correctly informed, as community motivation to recycle is critical. Yanick Sirois also advised he has created a draft proposal, which recommends all regions work together for a more efficient and cost effective manner to operate a provincial recycling program and a copy will be distributed when finalized.

Craig Melanson, Chair of the Solid Waste Committee, requested the Board provide approval and funding for the Solid Waste Committee to continue with the curbside recycling feasibility study, utilizing the expertise of Yanick Sirois to assist with the investigation of how a curbside recycling program could operate within the region.

Craig Melanson inquired regarding funding allocation for the curbside recycling planning phase and Jim Kennedy advised we could possibly fund this project by using reserve funds. Jim Kennedy stated currently we have no means to determine what the actual cost would be and it is a project we wish to move slowly on to ensure we fully understand the associated costs and benefits.

A motion was made by Alexis Fenner and seconded by Terry Ritchie to direct the Solid Waste Committee to work with staff, contractors and Yanick Sirois to further study the possibility of implementing a curbside recycling program within the Western Valley Regional Service Commission.

MOTION CARRIED

Terry Ritchie inquired regarding attendance numbers at the 2015 Household Hazardous Waste Days conducted in August. Katelyn Hayden, Planning Director provided the following participation numbers:

Woodstock – 217
Florenceville-Bristol – 148
Hartland – 64
Perth-Andover – 105

YTD Financial as of September 30, 2015:

Joan Kennedy, Financial Administrator presented the quarterly year to date financials as of September 30, 2015. A summary document supporting the variance to budget surplus of \$105,256 was circulated and reviewed with the Board members, as per the approved quarterly financial reports. These financials were reviewed in detail at the October 15 Finance Committee meeting.

A motion was made by Paul Bradley and seconded by Craig Melanson to accept the YTD financial report as of September 30, as presented.

MOTION CARRIED

2016 Budget:

Troy Stone, Chair of the Finance Committee, provided a high level update of the 2016 Budget, which had been previously circulated to all members. Troy Stone advised the budget was provided to all LSDs and municipalities



and no additional feedback was received. Troy Stone stated there are no major differences in the proposed 2016 budget and the 2015 budget and expects no dramatic changes will occur. Troy Stone noted there are potential costs associated with the planning phase for curbside recycling and these expenses will be further analyzed at the next Finance Committee meeting. Troy Stone advised any additional cost requirements will be taken from operating reserves.

Craig Melanson inquired if funding for phase 2 of the Recreation Master Plan was budgeted and Troy Stone confirmed this funding was budgeted.

A motion was made by Troy Stone and seconded by Craig Melanson to accept the 2016 budget as presented and to submit the 2016 budget to the Province.

MOTION CARRIED

Committee Reports:

Solid Waste:

Craig Melanson advised the attendance at the household hazardous waste days was good and informed the Board Northwest (COGERNO) no longer wishes to participate in these annual events, and the Solid Waste Committee will be required to investigate other options. Jim Kennedy stated in the past the Valley Solid Waste Commission was successful in locating other companies to perform these tasks.

Recreation:

Brian Hayden stated the Recreation Master Plan remains on target and Dillon Consulting will present the Board with the final plan at the next Board meeting in December. Brian Hayden advised the plan will be finalized at the next Recreation Committee meeting scheduled for November 5.

Policing:

Elaine English informed the members the mobile speed sign has been approved with the 2016 budget and the next committee meeting is scheduled for October 27.

New Business:

Chairs Report:

Jim Kennedy advised the Board Alexis Fenner has been chosen to represent our region on the Appalachian Range Authority steering committee. Alexis Fenner stated she attended the first meeting on October 15 in Campbellton, which was attended by the Deputy Minister, Mayors and representatives from the other 6 regional service commissions involved. Alexis Fenner stated Mount Carleton receives approximately 250,000 visitors annually and development of the Appalachian trail system would be an excellent means to increase tourism revenue. Alexis Fenner noted there were many great ideas presented and the members expressed a desire to continue the project and government is willing to work with the committee. Alexis Fenner stated it is a good opportunity for the Anglophone, Francophone, and Native communities to work together and inquired if the Board wishes for her to continue participating in future meetings.

Jim Kennedy thanked Alexis Fenner for her participation and inquired regarding further expectations. Alexis Fenner advised the region's only requirement was to continue to participate in the steering committee meetings. Jim Kennedy recommended Alexis Fenner continue to participate in the Appalachian Range steering committee meetings and ask if additional obligations/funding should become necessary in the future that she inform the board and a decision to continue will be determined at that time.

Jim Kennedy notified the members Craig Melanson, Alma Kilfoil, Katelyn Hayden and he would be attending a



public regional workshop sponsored by the Francophone Municipalities at the Best Western on October 26 and encouraged others to attend.

Jim Kennedy advised the next Board meeting will need to be moved due to a conflict with scheduling with the municipal council meetings. Jim Kennedy stated, if facilities are available the next Board meeting will be held at the Ayr Motor Center on Thursday, December 3 and a confirmation email will be sent to all.

Alexis Fenner invited the members to a Christmas dinner held in Plaster Rock on December 13, beginning at 1pm to assist those less fortunate.

In Camera Session:

Adjourn to In-Camera at 8:15pm

Adjournment:

Motion to adjourn was made by Tim Linton. Meeting was adjourned at 8:40 p.m.

Recording Secretary: Bev Gullison

A handwritten signature in blue ink, appearing to read "Troy Stone", is written above a horizontal line.

**Troy Stone
Secretary**

A handwritten signature in blue ink, appearing to read "Katelyn Hayden", is written above a horizontal line.

**Katelyn Hayden
Exécutive Director**