



Planning Review and Adjustment Committee
Date of Meeting: March 9, 2016
Location: Board Room, 650 Main Street, Woodstock

Attendance: Brent Pearson, Vice Chair
Elaine English
Kenneth Clark
Trevor Welch

Regrets: Andy Leech, Chair
Alan McLaughlin
Mark Atwater

Staff: Katelyn Hayden, Executive Director/Planning Director
Bev Gullison, Office Administrator

Meeting was called to order by Brent Pearson, Vice Chair at 7:00 pm.

Approval of Minutes

A motion was made by Elaine English and seconded by Ken Clark to approve the Minutes of the January 12, 2016 meeting.

MOTION CARRIED

Conflict of Interest

None

Zoning Applications

None

Subdivision Applications

None

Variance Applications

HSF Foods – 741 Central St., Centreville – V-3-2016:

Katelyn Hayden presented Planning Staff Report #3/16 to the committee members advising HSF Foods has made an application for a one-year temporary use variance to permit the construction of a 150' x 300' warehouse on property located at 741 Central Street.



Katelyn Hayden stated this application is similar to the BWS variance application approved by PRAC during their January 12, 2016 meeting, and typically this would simply be a building permit application. Katelyn Hayden restated due to the subject property not being assigned the proper industrial zone designation when the current zoning map was prepared in 2000 by a consulting firm, HSF foods is required to apply for a one-year temporary use variance to permit the construction of a new warehouse. Katelyn Hayden confirmed this will be rectified when the new Village of Centreville Rural Plan is finalized in the near future.

Katelyn Hayden reviewed the map and proposed structure property lines with the committee members.

Brent Pearson inquired if notification letters were sent out to neighbouring residents and the school and Katelyn Hayden confirmed letters were sent and no responses were received.

Brent Pearson asked if the proposed structure was a warehouse facility and Katelyn confirmed this was accurate. The committee members discussed the other structures currently on the lot.

Brent Pearson asked if there were any further questions.

It was moved by Trevor Welch and seconded by Ken Clark to approve the oneyear temporary variance as recommended by staff subject to the terms and conditions listed in Planning Staffing report #3/16.

MOTION CARRIED

Old Business


None

New Business

None

Adjournment:

Meeting adjourned at 7:12 pm.

X 

Brent Pearson, Vice-Chair