



## **RSC 12 Recreation Committee**

Meeting of March 30, 2015, 6.30 p.m. – Woodstock Office

### **Attendance:**

Brian Hayden (Chair)  
Jim Kennedy  
Craig Melanson  
Paul Bradley  
Chris Stacey  
Elaine English  
Karl Curtis  
Kari Harper-Merrithew  
Kent Kuhn  
Tanya Hawkes  
Jill Hunter  
Jo-Anne Lockhart (Executive Director)

**Regrets:** Jennifer Bear

**Absent:** Kelly Foster

**Call to Order:** Meeting called to order at 6.30 p.m. by the Chair.

**Conflict of Interest Declaration:** None

### **Agenda:**

Master Plan RFP Submission – working session

### **Business Arising:**

#### **o Committee Members**

Brian Hayden introduced and welcomed new committee members, Elaine English, Mayor Canterbury and Karl Curtis, Mayor Florenceville-Bristol. These new members will complete the requirements under our Terms of Reference for 3 Mayors and 3 LSD Chairs to be on the Committee.

Jo-Anne Lockhart reported Jennifer Bear, the representative from the Tobique First Nations would like to resign from the position because of travel issues. Brian Hayden stated a replacement would be found from the Woodstock First Nation.



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o **Master Plan**

Brian Hayden explained the purpose of the meeting was to review the draft Request for Proposal (RFP) for the Master Plan Study as a group. Craig Melanson informed the Committee the Board had approved the Master Plan RFP as a concept at the March 19 Board meeting; but want the Committee to take the decision back to the Board for approval; hopefully at the next Board meeting May 26, 2015.

Kent Kuhn asked who would be sign the contract with the consultant and it was agreed Jim Kennedy, Board Chair would be the signing authority.

There was agreement the recreation survey last year did not capture all of the recreational facilities / sites existing in the Region. There was discussion around what objectives needed to be included in the RFP.

There was discussion around advertising the RFP and it was decided to advertise in the NB daily papers and on the New Brunswick Opportunities Network (NBON). Jo-Anne Lockhart will prepare and post the RFP on the appropriate sites. The deadline for submission will be May 1.

The Committee will meet on Wednesday, May 6 2015 to review the submissions.

**New Business:** None

**It was moved by Craig Melanson to adjourn the meeting at 8.00 p.m.**

  
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**Brian Hayden, Chair**