



Board of Directors Meeting
February 15, 2018

In Attendance:

Elaine English, Chair, Mayor, Canterbury
Arthur Slipp, Mayor, Woodstock
Gailen Allan, LSD, Aberdeen
Joseph Trevors, LSD, Peel
Leonard Foster, LSD, North Lake
Michael Stewart, Mayor, Centreville
Tracey DeMerchant, Deputy Mayor, Hartland

Alexis Fenner, Mayor, Plaster Rock
Brian Hayden, LSD, Woodstock
James Kennedy, LSD, Debec
Karl Curtis, Mayor, Florenceville-Bristol
Marianne Bell, Mayor, Perth Andover
Tena McLellan, LSD, Simonds
Troy Stone, Secretary, Mayor, Bath

Regrets:

Brent Pearson, Vice-Chair, LSD, Glassville
Joseph Weston, LSD, Lakeville
Paul Bradley, LSD, Brighton
Stephen Manuel, LSD, Canterbury

Absent:

Lance Graham, Mayor, Meductic
Marven Demmings, Mayor, Aroostook

Staff In Attendance:

Katelyn McGrath, Executive Director / Planning Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Meeting was called to order by Chair of the Board, Elaine English at 6:35 p.m.

Approval of Agenda:

Motion: To approve the agenda of the February 15, 2018 meeting.
Moved: Alexis Fenner
Seconded: Brian Hayden
Carried

Declaration of Conflict of Interest:

None

Approval of Minutes:

Motion: To approve the minutes of the December 14, 2017 meeting.
Moved: Alexis Fenner
Seconded: Tena McLellan
Carried

Presentations:

- The 2017 New Brunswick Trails Action Plan – Woolastook Valley Trail System – Alan Basque, Assistant Deputy Minister, Tourism, Heritage and Culture
- Opportunities New Brunswick – Amy Thornton, Community Economic Development Executive - Introduction and Update
- RCMP Regional Update - Sergeant JP MacDougall



Business Arising:

Solid Waste Update:

Municipal Capital Borrowing Board

Katelyn advised that the municipal capital borrowing board application for the purchase of wheel carts has been submitted, and the Board will be notified of the outcome when known, which typically takes approximately 3 weeks to receive official notification.

Public Open House Events

Katelyn requested that Board members forward their suggestions of preferred times and locations within their respective areas where public open house events may be scheduled and information booths may be setup to hand out information and to answer any questions the public may have regarding the curbside recycling implementation.

Initial Display Carts

Katelyn advised that 15 recycling display carts will be distributed throughout the region within the next couple of weeks and noted these carts will be filled with sample recyclable material and an information banner will be placed along with the display cart. Katelyn also requested that the members provide suggestions of best locations to situate these display carts in their areas.

Letter to Village of Perth-Andover

A copy of the letter that was sent to the Village of Perth-Andover was distributed to all members. This letter was in response to the Village of Perth-Andover's letter addressed to the Chair and Board members, dated November 28, 2017 regarding Curbside Recycling concerns.

New Business:

In response to the NB Trail system action plan presentation, Brian Hayden, Chair of the Recreation Committee advised he was concerned with the lack of communication with the local service districts regarding these opportunities. Brian further expressed concerns regarding the lack of consultation with the Regional Service Commission prior to 2018 budget preparations and stated that the Department should work more closely with the Region's Recreation Coordinator to identify local opportunities and explore future funding.

Elaine English requested the Board's approval to provide formal direction to the Recreation Committee to direct the Recreation Co-ordinator to work with the Province on the trail development opportunities, as outlined by the New Brunswick Trails Action Plan presentation.

Motion: To direct the Recreation Committee to direct the Recreation Co-ordinator to work with the Department of Tourism, Heritage and Culture as outlined by the New Brunswick Trails Action Plan.

Moved: Brian Hayden

Seconded: Leonard Foster

Motion unanimously carried

Recreation update:

Katelyn discussed with the board the following Recreation items:

- Recreation Communication Strategy – Recreation Co-ordinator will be working with the Bugle-Observer to publish a semiannual Western Valley Recreation insert to keep citizens informed of upcoming recreation events.
- Community Schools Partnership - connecting to offer nontraditional sport opportunities to children, such as the winter lacrosse in Bath and Centreville schools and introducing through the Go Boys program in March



- Connecting local communities with physical literacy program - 7 LSD's on board to date. Benton, Bath/Kent, Meductic, Upper Kent, North Lake, Debec. Staff have applied for inclusion grant for funding.
- Promoting the regions winter trails - Partnership with 2 municipalities and 2 non-profit groups for family march break skiing and snowshoeing events.
- Student Seed Positions has been applied for.
- The Recreation Co-ordinator is now a member of Western Valley Wellness Association.

Katelyn reminded the members to follow the Western Valley Recreation Facebook page, as new recreational events are posted regularly.

Recruitment and Hiring for Term Position

Elaine English informed the Board that the Executive Director, Katelyn McGrath, will be going on maternity leave and asked for the Board's permission to assign the recruitment responsibility to the Executive committee members and noted their recommendation would be presented to the Board at the April Board meeting.

Motion: *Be It Resolved* to assign the responsibility of the recruitment and hiring for the Executive Director term position to the Executive Committee, and to have the Executive Committee present their recommendation to the Board of Directors for their approval at the April 19, 2018 Board meeting.

Moved: Alexis Fenner
Seconded: Tena McLellan
Motion unanimously carried

Executive Director Update

Katelyn advised that Roxanne Neilson has been hired as the new Building Inspector, and the advertised Planner position will close on February 16/18 and she will be reviewing applications next week.

The next Board meeting will be the annual general meeting and will be held on April 19, 2018.

In Camera Session:

None

Adjournment:

Motion: The Chair, Elaine English, called for a motion to adjourn the meeting at 8:15 p.m.

Moved: Alex Fenner

Recording Secretary: Bev Gullison



Troy Stone
Secretary



Katelyn McGrath
Executive Director