



Board of Directors Meeting
June 21, 2018

In Attendance:

Elaine English, Chair, Mayor, Canterbury
Arthur Slipp, Mayor, Woodstock
Brian Hayden, LSD, Woodstock
Leonard Foster, LSD, North Lake
Michael Stewart, Mayor, Centreville
Troy Stone, Secretary, Mayor, Bath

Alexis Fenner, Mayor, Plaster Rock
Brent Pearson, Vice-Chair, LSD, Glassville
Gailen Allan, LSD, Aberdeen
Marianne Bell, Mayor, Perth Andover
Stephen Manuel, LSD, Canterbury

Regrets:

Joseph Trevors, LSD, Peel
Karl Curtis, Mayor, Florenceville-Bristol
Darrin Foster, Mayor, Hartland

Absent:

Lance Graham, Mayor, Meductic
Marven Demmings, Mayor, Aroostook

Staff In Attendance:

Frank Tenhave, Acting, Executive Director
Anne Henderson, Solid Waste Manager
Bev Gullison, Office Administrator

Meeting was called to order by Chair of the Board, Elaine English at 6:30 p.m.

Approval of Agenda:

Motion: To approve the agenda of the June 21, 2018 meeting.
Moved: Alexis Fenner
Seconded: Brian Hayden
Carried

Declaration of Conflict of Interest:

None

Approval of Minutes:

Motion: To approve the minutes of the April 19, 2018 meeting.
Moved: Alexis Fenner
Seconded: Stephen Manuel
Carried

Motion: To approve the minutes of the May 23, 2018 meeting
Moved: Gailen Allen
Seconded: Leonard Foster
Carried

Presentations:

Opportunities New Brunswick - Amy Thornton, Community Economic Development Executive (for non-commercial projects, etc.) and Melanie Clark, Business Development Executive (for commercial projects,



etc.), presented an overview of ONB and the guiding principles of a successful economic development ecosystem. They informed the members that their general role is to assist with strengthening economic growth in our region by meeting with local representation on a regular basis to discuss specific community opportunities. They do so by pursuing opportunities in both commercial (the for-profit business sector) and the non-commercial (non-profit) sector. In the non-profit sector, projects that provide some type of support to the growth and development of commercial business growth i.e. supporting structures, organizations and programs that help facilitate business growth would be the main focus.

Business Arising:

Curbside Recycling

Anne Henderson, Solid Waste Manager, provided an update regarding the curbside recycling implementation project. Anne advised, as a result of the unexpected change with the Victoria county area hauler, the zone schedules had to be altered at the last minute, which resulted in a delay with providing the information booklets at the same time as delivery of the carts. However, Anne noted the booklet mail out for Carleton County has now been completed. Anne informed the members that most calls regarding the curbside project have been very positive.

Marianne Bell raised concerns about the new recycling program, specifically regarding how and where our area plastics are being recycled and requested examples of the recycled product. She went on to state that area residents are more concerned as a result of a recent CBC documentary regarding plastic recycling. Anne responded that the CBC documentary primarily focused on the Ontario recycling program, which has been implemented for decades and noted that our recycling program is a new program. She indicated that we are attempting to ensure that our materials are clean which will ensure the products can be recycled. She reiterated that the booklet provides examples of what the recyclable material can become. Anne stated that our contract is with JS Bellis which in turn sells our recycled products to a related third party (sister) company, Scotia Recycling in Halifax, who market recyclables for a large part of Atlantic Canada.

There was discussion regarding our product could end up at multiple destinations and in many different recycled products. It was discussed that Scotia Recycling could be researched on-line, as they are a known reputable company, who are in the business to make a profit thus have no incentive to have purchased product end up in the landfills. Ultimately it would be very difficult to track our recyclables to determine the end product they became.

Leonard Foster inquired regarding the curbside bins for the North Lake cottage area and the Chair advised this would be discussed at the next Solid Waste committee meeting and a decision will be made at that meeting.

Credit Card Limit Increase – Amend Resolution 18-07 - Due to our financial status changing from Small Business to Commercial, the minimum credit card limit is \$5000. Therefore, Resolution 18-07, passed during the April 19, 2018 meeting, is requested to be amended.

Amend 18-07

Resolved, to amend resolution 18-07 to approve the application for a credit card having a maximum limit of \$5,000 rather than \$1000, due to our classification changing at the financial institution from Small Business to Commercial.

Moved: Brian Hayden
Seconded: Alexis Fenner
Motion unanimously Carried



Recreation Co-ordinator Update - Frank Tenhave advised there were 10 applications received for the position and interviews are on-going.

New Business:

Nominating Committee Selection – The Chair advised that the Executive committee’s terms are expiring and requested that a Nominating Committee be selected. Steve Manuel was asked to chair this committee but Steve respectfully declined. Brian Hayden agreed to Chair of the Nominating Committee, and Alexis Fenner and Gailen Allen agreed to be Nominating Committee members. Their findings will be delivered during the next Board meeting, tentatively scheduled for August 16, 2018.

LSD Elections and Board Changes - Elaine informed the members that the LSD elections have occurred, which has resulted in Board members changes, and as a result Jim Kennedy (LSD, Debec), Joseph Weston (LSD, Lakeville) and Tena McLellan (LSD, Simonds) are no longer Board members. Elaine also noted that additional LSD elections will occur in early fall 2018 for the LSD of Woodstock, Canterbury, Wakefield and Richmond. Elaine stated that Peter Kavanagh advised that LSD Board elections will occur before the end of June.

Elaine English noted, as a result of the LSD election changes, a motion is being requested to permit Joseph Weston and Jim Kennedy to remain as active members of the Solid Waste committee.

18-11

Resolved; that due to their expertise in the Solid Waste area, to allow James Kennedy and Joseph Weston to continue as members of the Western Valley Regional Service Commission Solid Waste Committee.

Moved: Arthur Slipp
Seconded: Alexis Fenner
Motion unanimously carried

The Chair stated, a motion is being requested to appoint Colleen Bawn as the Acting Planning Director.

18-12

Resolved; to appoint Colleen Bawn, as the Acting Planning Director for the Western Valley Regional Service Commission during Katelyn McGrath’s maternity leave.

Moved: Alexis Fenner
Seconded: Brent Pearson
Motion unanimously carried

The Chair also advised that updates are required in the PRAC by-law and operating procedures and that a motion is being requested. During the May 12, 2018 meeting the PRAC committee members were informed that amendments were necessary.

18-13

Resolved; “That the “Planning Review and Adjustment Committee By-law and Operating Procedures (Original dated February 2013)” be amended, as reflected in the Planning Staff Report 11/18 dated May 12, 2018. “Planning Review and Adjustment Committee By-Law and Operating Procedures (Updated to April 26, 2018)”.



Moved: Troy Stone
Seconded: Stephen Manuel
Motion unanimously carried

Elaine English informed the members that some of the PRAC committee member terms will be expiring in February 2019, and asked the Board members to identify and recommend individuals within their areas who may have related expertise, and who would consider sitting as a PRAC committee member.

2019 Budget Requirement: Frank Tenhave, Acting Executive Director, advised that the 2019 budget preparation will begin soon and requested any committee funding requirements be prepared and submitted for Board consideration.

Brian Hayden stated as Chair of the Recreation Commission, funding to permit the Recreation Co-ordinator to have the ability to implement the mandated services as outlined in the Recreation master plan should be considered in this year's budget, as this was not included in last year's budget to our detriment.

Village of Meductic letter – The Board discussed another letter received dated June 14, 2018 from the Mayor of the Village of Meductic, Lance Graham, which had been previously circulated to the members for review, regarding concerns that the Village of Meductic have regarding the curbside recycling program. Chair Elaine asked the members how they wished to deal with the letter. There was a discussion of the key items however in the end the consensus was that the Regional Service Delivery Act primarily answers their concerns regarding Solid Waste being a mandated service. It was also noted that their concerns regarding the vote on this issue, i.e. the percent of population requirement, etc. and it was noted the vote met the double two thirds requirement and passed.

Two members the Village of Meductic Council were present and took the opportunity to expand on their concerns. In addition they re-iterated that the Village of Meductic does not have the funding to support this program. It was concluded that a public meeting would be arranged with the Village Mayor and Councillors. Frank Tenhave advised a letter would be sent addressing the concerns outlined in their letter and seeking to organize the public meeting soon.

Elaine English took the opportunity to thank the Mayor of Centreville, Michael Stewart, for his support in permitting the Village's summer students to assist with the preparation of the curbside booklet mailout.

Executive Director Update

Frank Tenhave advised the transition to Acting, Executive Director is going smoothly and noted he does not foresee any major issues. He advised he is open to hear from the members with any suggestions they may have for moving forward.

Chair's Report

Elaine English advised the next meeting is scheduled for August 16, 2018.

In Camera Session:

None

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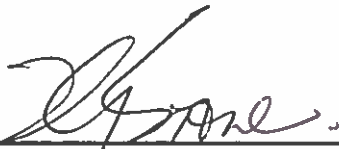


Adjournment:

Motion: The Chair, Elaine English called for a motion to adjourn the meeting at 7:58 p.m.

Moved: Brian Hayden

Recording Secretary: Bev Gullison



Troy Stone
Secretary



Frank Tenhave
Acting, Executive Director