

WESTERN VALLEY REGIONAL SERVICE COMMISSION

2018 ANNUAL REPORT



*"To serve the public by fostering an environment
where well planned development and regional collaboration thrive."*

Table of Contents

Message from Board Chair Elaine English	1
History.....	2
Governance & Administration.....	2
Mandates	4
Regional Profile	5
Mission & Vision	5
Strategic Plan	6
Meetings and Expenses	7
Services	
• Planning.....	10
• Regional Recreation	11
• Waste Management	12
Accomplishments and Challenges	17
2019 – A Look to the Future	17
2018 Audit Report.....	18
Contact Information	18

A Message from Elaine English, Board Chair Western Valley Regional Service Commission

As the Chair of Western Valley Regional Service Commission, I am pleased to present the 2018 Annual Report. I would like to once again take this opportunity to thank the Board of Directors for their time and dedication to the Commission business during 2018. Additionally, I would like to acknowledge and thank the many committee members for their participation and support of the ongoing projects and planning decisions that require great attention to detail and careful consideration on their part.

During 2018, the Western Valley Regional Service Commission saw the implementation of the curbside recycling program, which required a great deal of energy from the Board, Committee members, staff, as well as the region's contractors. Although there were unavoidable delays in the launch of the program, I am pleased to say that by the end of 2018 the program was implemented region-wide with a great deal of public interest and participation. Although the decision to implement the program may not have been unanimous, I was pleased to see Board members respect the decision of the Board and support and promote the program in their communities. The catch phrase of the former Valley Solid Waste Commission is still applicable to us as a Commission today; *together we can make a difference!*

I look forward to 2019 and working with my counterparts around the Board table.

Sincerely,



Elaine English
Chair of the Board
Western Valley Regional Service Commission

History

In December 2011, the Provincial Government undertook a broad range of actions to create a new Local Governance System in New Brunswick. One of the five objectives outlined in the Action Plan supporting this new system was to increase collaboration, communication and planning between communities. The establishment of twelve Regional Service Commissions for the Province will help communities to communicate and collaborate regionally, as well as plan on a regional basis. On January 1st, 2013, Regional Service Commission 12 was established as a body corporate, pursuant to the provisions of the Regional Service Delivery Act, and the Regulations made thereunder. In 2015 the official name of Regional Service Commission 12 was legally changed to the Western Valley Regional Service Commission.

Governance and Administration

BOARD OF DIRECTORS

The Board of Directors of the Western Valley Regional Service Commission for 2018 was made up of the following twenty members:

January – June 2018

Municipal Mayors (10)

Alexis Fenner – Mayor, Plaster Rock
Arthur Slipp – Mayor, Woodstock
Elaine English – Mayor, Canterbury
Tracey Demerchant, Deputy-Mayor, Hartland
Karl Curtis – Mayor, Florenceville-Bristol
Lance Graham – Mayor, Meductic
Marianne Bell – Mayor, Perth-Andover
Marven Demmings – Mayor, Aroostook
Michael Stewart – Mayor, Centreville
Troy Stone – Mayor, Bath

Local Service District Chairs (10)

Brent Pearson – Chair, LSD of Glassville
Brian Hayden – Chair, LSD of Woodstock
Gailen Allan – Chair, LSD of Aberdeen
Jim Kennedy – Chair, LSD of Debec
Joseph Trevors – Chair, LSD of Peel
Joseph Weston – Chair, LSD of Lakeville
Leonard Foster – Chair, LSD of North Lake
Stephen Manuel – Chair, LSD of Canterbury
Tena McLellan – Chair, LSD of Simonds
**Alternate / Ed Stone, Chair, LSD, Up & Lr Northampton*

July – December 2018

Municipal Mayors (10)

Alexis Fenner – Mayor, Plaster Rock
Arthur Slipp – Mayor, Woodstock
Darrin Foster -Mayor, Hartland
Elaine English – Mayor, Canterbury
Karl Curtis – Mayor, Florenceville-Bristol
Lance Graham – Mayor, Meductic
Marianne Bell – Mayor, Perth-Andover
Marven Demmings – Mayor, Aroostook
Michael Stewart – Mayor, Centreville
Troy Stone – Mayor, Bath

Local Service District Chairs (10)

Brent Pearson – Chair, LSD of Glassville
Brian Hayden – Chair, LSD of Woodstock
Carl Rattray – Chair, LSD of Lakeville
Ed Stone, Chair, LSD, Up & Lr Northampton
Gailen Allan – Chair, LSD of Aberdeen
Joseph Trevors – Chair, LSD of Peel
Leonard Foster – Chair, LSD of North Lake
Lucas Flemming – Chair, LSD of Debec
Stephen Manuel – Chair, LSD of Canterbury
Tina Pelkey – Chair, LSD of Brighton

STANDING COMMITTEES

The Commission has seven standing committees as listed below:

The Executive Committee

Chair – Elaine English, Mayor, Village of Canterbury
Vice-Chair – Stephen Manuel, LSD of Canterbury
Secretary – Troy Stone, Mayor, Village of Bath

Finance, Budget and Audit Committee

Chair – Troy Stone, Mayor, Village of Bath
Elaine English, Mayor, Village of Canterbury
Stephen Manuel, LSD, Canterbury
Karl Curtis, Mayor, Florenceville-Bristol
Tina Pelkey, LSD, Brighton
**Gailen Allen, LSD, Aberdeen

Solid Waste Advisory Committee

Chair Elaine English, Mayor, Village of Canterbury
Carl Rattray, LSD, Lakeville
Darin Foster, Mayor, Hartland
James Kennedy, Member at Large
Joe Weston, Member at Large
Keith Helmuth, Member at Large
Leonard Foster, LSD of North Lake
Luc Marcoux, Member at Large

Policing Committee:

Chair – Stephen Manuel, Chair, LSD of Canterbury
Alexis Fenner, Mayor, Plaster Rock
Arthur Slipp, Mayor, Town of Woodstock
Brian Hayden, Chair, LSD of Woodstock
Ed Stone, LSD, Upper & Lower Northampton
Elaine English, Mayor, Village of Canterbury
Gailen Allen, LSD, Aberdeen
Michael Stewart, Mayor, Village of Centreville

Recreation Committee

Chair – Brian Hayden, Chair, LSD of Woodstock
Brent Pearson, LSD of Glassville
Chris Stacey, Recreation Director, Florenceville-Bristol
Darin Foster, Mayor, Town of Hartland
Elaine English, Mayor, Village of Canterbury
Joseph Trevors, LSD of Peel
Kent Kuhn, Provincial Advisory Representative
Lucas Flemming, LSD, Debec
Marianne Bell, Mayor, Perth-Andover

Oversight Committee

Arthur Slipp, Mayor, Town of Woodstock
Brent Pearson, LSD of Glassville
Elaine English, Mayor, Village of Canterbury
Stephen Manuel, LSD, Canterbury
Tina Pelkey, LSD, Brighton
**Jim Kennedy
** Marianne Bell, Mayor, Perth-Andover
**Tena McLellan

Planning Review and Adjustment Committee

Chair – Andy Leech,
Vice-Chair – Trevor Welch
Elaine English, Mayor, Village of Canterbury
Alan McLaughlin
Mark Atwater
Ken Clark

***Member no longer serving on Committee

Mandates

The Regional Service Delivery Act requires Commissions to provide the following services:

Regional Policing Collaboration - The Regional Service Commissions will serve as a forum through which the effectiveness and efficiency of policing services is reviewed and evaluated on a regional basis. In addition, the Commissions will identify issues of common concern within their regions and provide direction on priorities for policing services.

Regional Planning - The Regional Service Commissions will be responsible for the development of a Regional Plan, the aim of which would be to better coordinate and manage development and land use within each of the 12 regions.

Local Planning in Local Service Districts - The Regional Service Commissions will provide land use planning services to all Local Service Districts. This function includes the development of rural plans, the administration and enforcement of the plans, the issuance of building permits, conducting building inspections, and the approval of subdivisions, etc. All Municipalities and Rural Communities will be able to obtain their local planning services from the Commissions.

Solid Waste Management - The Regional Service Commissions will provide solid waste disposal services to the Municipalities, Rural Communities, and Local Service Districts within their respective regions, a role formerly performed by the Solid Waste Commissions. This includes the operation of the landfills and transfer stations, as well the coordination of various recycling programs, the handling of hazardous waste, and the promotion of composting.

Regional Emergency Measures Planning - The Regional Service Commissions will serve as the vehicle through which Municipalities, Rural Communities, and Local Service Districts will plan, coordinate, and pool resources on a regional basis in order to enable more effective responses to emergency situations.

Regional Sport, Recreational, and Cultural Infrastructure Planning and Cost-Sharing - The Regional Service Commissions will be responsible for facilitating the planning and cost-sharing of major sport, recreational and cultural facilities within each of their respective regions.

Commissions will be required to meet any provincial or other established standards associated with the services being delivered.

Other services - Regional Service Commissions will also be able to provide other services, as agreed to by their member communities, on either a regional (all commission members) or sub-regional basis (one or more interested members, depending on the service).

Service arrangements - Based on the direction of each Commission's Board, the Commissions will have the authority to facilitate and oversee arrangements and agreements between communities for cost sharing on services and infrastructure.

Collaboration on Regional Issues - One of the most important roles of the Regional Service Commissions will be to collaborate on regional issues and service decisions. This could include:

- ✓ Making regional planning decisions on the location of community-based infrastructure or land use, which affects more than one community.
- ✓ Accessing or applying for provincial and federal funding, where applicable, to benefit region-wide service delivery.
- ✓ Working together to seek new investments within a region, including those with economic benefits.

Services to First Nations Communities - The regional services model will enable service provision to those First Nations Communities who choose to purchase services. These arrangements will be developed in consultation with First Nations Communities and the provincial Aboriginal Affairs Secretariat.

Regional Profile

The Western Valley Regional Service Commission is comprised of the Towns of Woodstock, Florenceville-Bristol, and Hartland; The Villages of Aroostook, Bath, Canterbury, Centreville, Meductic, Perth-Andover, and Plaster Rock; the Tobique First Nation and the Woodstock First Nation; and the Local Service Districts of Wakefield, Richmond, Debec, Woodstock, Benton, North Lake, Canterbury, Peel, Simonds, Wicklow, Wilmot, Lakeville, Aberdeen, Brighton, Kent, Northampton, Upper Kent, Coldstream, Somerville, Glassville, Upper and Lower Northampton, Gordon, Perth, Andover, Lorne, and Riley Brook. WVRSC has a population of 34,009.

The people of Western Valley enjoy a rural setting highlighted by the Saint John River and bordered on the west by the State of Maine. A close relationship with the United States positions our region very well for exporting and international business relationships. The U.S. interstate highway 95 has its northern origin at the International Border Crossing, in the LSD of Richmond.

The key economic activities in this region include Agriculture and Food Processing, Forestry and Value-Added wood products, Metal Fabrication and Transportation.

WVRSC Mission Statement

*“TO SERVE THE PUBLIC
BY FOSTERING AN ENVIRONMENT
WHERE WELL PLANNED DEVELOPMENT AND
REGIONAL COLLABORATION THRIVE.”*

WVRSC Vision Statement

*“TO RESPONSIBLY PROVIDE LOCAL GOVERNANCE SERVICES
EFFECTIVELY AND COST EFFICIENTLY AND
FOSTER REGIONAL COLLABORATION”.*

WVRSC Strategic Plan 2013-2018

The strategic plan was adopted by the Board for the five-year period, 2013-2018. The plan includes the following goals:

- ✓ **Consistent, Accountable Community Policing**
Establish an active policing committee that will liaise with public safety services, RCMP, Border Services, the Western Valley Crime Stoppers Chapter, and Natural Resources, monitor policing efforts in the Region, and respond appropriately. The Policing Committee continues to maintain an active dialogue with the RCMP.
- ✓ **Adoption of a Regional Land Use Plan**
At this time the Province is reviewing the process and elements of a Regional Plan through the modernization of legislation. This file will likely become an important topic at the Regional Service Commission in the coming years.
- ✓ **Strengthen the Commission's Identity within the Region**
The Commission has been working diligently to strengthen our partnerships with local communities as well as external departments and organizations, and will continue to do so.
- ✓ **Consistent, Efficient, and Cost Effective Collection of the Region's Solid Waste**
Following the completion of the Stantec study, the Commission reviewed the transfer station agreement and re-negotiated with our service provider, J.S. Bellis Ltd. The new agreement, effective January 1, 2015, was signed for 7 years with a 3-year renewal.

During 2018 the Commission again held three "household hazardous waste days" (HHW) in order to improve the collection of hazardous waste in the region, which were partially funded by an Environmental Trust Fund grant. Given that the electronics recycling program electronics are no longer collected for recycling through the HHW events.

During the last half of 2018 the Commission saw the implementation of the residential curbside recycling program, prior to the launch of the curbside program the Commission had 21 recycling depots at 18 locations throughout the Region, all but 7 of these depots were removed by the end of 2018. Those which remain were strategically located to serve those residents who do not have curbside collection.

- ✓ **Develop the Commission's Position on Recreational Property**
The Commission reviewed the Provincial mandate on recreational property including public access to recreational waters, rural ice surfaces, baseball/softball diamonds, and public parks within the region. An application for an Environmental Trust Fund grant was made to fund the development of a Master Recreational Plan in 2015. In 2016, the Western Valley Regional Service Commission adopted the Regional Recreation Master Plan; Western Valley Regional Service Commission, as well as the creation of a Regional Recreation Coordinator position.
- ✓ **Regional Emergency Plan**
The Commission cooperates with the Provincial office of Public Safety, EMO, Municipalities and LSDs to develop a Regional Plan to respond to emergency situations.

WVRSC BOARD & COMMITTEE MEETINGS/EXPENSES

The Commission budgets annually for a specific number of meetings for the Board and the Committees. However, the number of meetings can vary dependent on ongoing projects. During 2018, the Commission held 8 Board of Directors meetings. Attendance records for Board members are listed in the below chart titled "Board Meeting Attendance Tracking 2018".

BOARD MEETING ATTENDANCE TRACKING 2018								
Member	Feb 15	April 19	May 23	June 21	August 16	Sept 13	Nov 15	Dec 18
Alexis Fenner - Mayor, Plaster Rock	✓	✓	✓	✓	✓	✓	✓	✓
Arthur Slipp - Mayor, Woodstock	✓	✓	✓	✓	✗	✓	✓	✓
Brent Pearson - LSD, Glassville	✗	✓	✗	✓	✓	✗	✓	✓
Brian Hayden - Vice Chair - LSD, Woodstock	✓	✓	✗	✓	✓	✗	✓	✗
Ed Stone - LSD, Up & Lower Northampton (as of July)	na	na	na	na	✓	✓	✗	✓
Elaine English - Chair - Mayor, Canterbury	✓	✓	✓	✓	✓	✓	✓	✓
Gailen Allan - LSD, Aberdeen	✓	✗	✓	✓	✓	✓	✓	✓
Jim Kennedy / Luke Flemming - LSD, Debec	✓	✓	✓	na	✓	✗	✓	✗
Joe Trevors - LSD, Peel	✓	✓	✓	✗	✓	✗	✗	✓
Joseph Weston / Carl Rattray - LSD, Lakeville	✗	✓	✓	na	✓	✓	✓	✓
Karl Curtis - Vice Chair - Mayor, Florenceville-Bristol	✓	✓	✓	✗	✓	✓	✓	✗
Lance Graham - Mayor, Meductic	✗	✗	✗	✗				
Dale Patterson - Deputy Mayor, Meductic					✓	✓	✓	✓
Leonard Foster - LSD, North Lake	✓	✓	✓	✓	✓	✓	✗	✗
Marianne Bell - Mayor, Perth Andover	--	✓	✓	✓	--			
Sheila Cummings, Deputy Mayor, Perth-Andover	✓				✓	✓	✓	✓
Marven Demmings - Mayor, Aroostook	✗	✗	✗	✗	✗	✗	✗	✗
Michael Stewart - Mayor, Centreville	✓	✓	✓	✓	✓	✓	✓	✓
Paul Bradley / Tina Pelkey - LSD, Brighton (no rep March - June 2018)	✗	na	na	na	✓	✓	✓	✓
Stephen Manuel - LSD, Canterbury	✗	✓	✓	✓	✓	✓	✓	✗
Tena McLellan - LSD, Simonds- did not reoffer in June	✓	✓	✓	na	na	na	na	na
Darin Foster, Mayor, Hartland	--	--	--	✗	✗			✗
Tracey Demerchant, Deputy Mayor, Hartland	✓	✓	✓			✓	✓	
Troy Stone - Secretary - Mayor, Bath	✓	✓	✗	✓	✓	✓	✓	✓

Total 2018 expenses for the Board and Committees are shown in the below chart titled “2018 Board & Committee Expenses”. Individual member expenses are shown in the second chart below, titled “2018 Board & Committee Member Expenses”. Board and Committee members are paid a per diem, as stated in the RSC Procedural By-laws if they are in attendance for the meetings, as well as travel, accommodation and meal allowances as per the Policy and Procedures Manual.

2018 Board & Committee Expenses	
WVRSC BOARD	\$12,061.92
Executive Committee	\$1,168.58
Finance Committee	\$2,097.30
Solid Waste Committee	\$2,524.43
PRAC	\$5,151.84
Regional Recreational Committee	\$934.84
TOTAL	\$23,938.91

2018 Board & Committee Member Expenses			
Name	Honorarium	Travel	Totals
Gailen Allan	\$600.00	\$223.04	\$823.04
Mark Atwater	\$600.00	\$196.80	\$796.80
Marianne Bell	\$225.00	\$102.50	\$327.50
Kenneth Clark	\$600.00	\$196.80	\$796.80
Sheila Cummings	\$375.00	\$184.50	\$559.50
Karl Curtis	\$675.00	\$0.00	\$675.00
Tracey DeMerchant	\$375.00	\$127.10	\$502.10
Elaine English	\$3,100.00	\$1,676.08	\$4,776.08
Alexis Fenner	\$600.00	\$560.06	\$1,160.06
Luke Flemming	\$150.00	\$94.30	\$244.30
Darrin Foster	\$0.00	\$0.00	\$0.00
Leonard Foster	\$750.00	\$307.09	\$1,057.09
Brian Hayden	\$675.00	\$247.97	\$922.97
Keith Helmuth	\$150.00	\$36.08	\$186.08
James Kennedy	\$750.00	\$410.00	\$1,160.00
Andrew Leech	\$700.00	\$229.60	\$929.60
Stephen Manuel	\$750.00	\$531.36	\$1,281.36
Luc Marcoux	\$300.00	\$74.62	\$374.62
Alan McLaughlin	\$600.00	\$311.60	\$911.60
Tena McLellan	\$225.00	\$73.80	\$298.80
Dale Paterson	\$300.00	\$205.82	\$505.82
Brent Pearson	\$525.00	\$143.50	\$668.50
Tina Pelkey	\$450.00	\$118.90	\$568.90
Carl Rattray	\$300.00	\$27.23	\$327.23
Arthur Slipp	\$525.00	\$241.08	\$766.08
Chris Stacey	\$75.00	\$0.00	\$75.00
Ed Stone	\$300.00	\$155.39	\$455.39
Troy Stone	\$1,250.00	\$252.56	\$1,502.56
Trevor Welch	\$325.00	\$98.40	\$423.40
Joe Trevors	\$450.00	\$61.50	\$511.50
Joe Weston	\$300.00	\$52.48	\$352.48
Totals	\$17,000.00	\$6,940.16	\$23,940.16

WVRSC staff is reimbursed for travel, accommodation, and meals at the provincial rate, as well as out-of-pocket expenses. 2018 expenses are recorded in the following chart titled "Staff Expenses & Reimbursements as at December 31, 2018".

Staff Expenses & Reimbursements as at December 31, 2018												
Staff	Travel	Accomodation	Registraton Fees	Parking	Meals	Training Mileage	Policing Sign Mileage	Cart Delivery Mileage	Electronics Allowance	Clothing Allowance	Other Reimbursements	Total
Anne Henderson	\$1,459.19	\$250.38			\$14.93							\$1,724.50
Brent DesRoches	\$6,034.79	\$622.74			\$140.50	\$1,605.56	\$801.96	\$530.54	\$935.00	\$139.14	\$34.14	\$10,844.37
Colleen Bawn	\$892.98	\$113.85	\$419.75									\$1,426.58
Frank Tenhave	\$112.75											\$112.75
Joan Kennedy	\$317.75											\$317.75
Katelyn McGrath	\$1,237.39	\$562.77			\$233.75				\$823.00		\$156.81	\$3,013.72
Neil Antworth	\$292.74								\$50.00		\$63.00	\$405.74
Nick Harvey	\$294.22											\$294.22
Robert LeBlanc	\$2,326.34	\$431.83										\$2,758.17
Roxanne Neilson	\$2,403.42	\$1,825.44	\$442.75	\$16.00	\$502.50	\$679.78			\$400.00	\$500.00	\$20.63	\$6,790.52
Totals	\$15,371.57	\$3,807.01	\$862.50	\$16.00	\$891.68	\$2,285.34	\$801.96	\$530.54	\$2,208.00	\$639.14	\$274.58	\$27,688.32

Land Use Planning and Building Inspection

The Western Valley Regional Service Commission administers the *South Central Carleton County Rural Plan Regulation – Community Planning Act* that covers the Local Service Districts of Woodstock, Northampton, Wakefield, and Simonds, and ensures that land use applications in the remainder of the Local Service Districts in the region conform to Provincial Acts and Regulations. Building permits and planning services are provided to all of the region's 26 Local Service Districts. The Commission currently has formal agreements with the Town of Hartland and the Villages of Plaster Rock, Centreville, Bath and Canterbury to provide Planning and Building Inspection Services including the issuance of building permits, performance of inspections to ensure compliance with the National Building Code of Canada, and administration of all by-laws created under the Community Planning Act. These agreements also include updating and administration of Municipal Plans, Zoning By-Laws, and Rural Plans.

During 2018, 198 building and development permits were processed with a total construction value of \$21,086,545.00.

LOCAL PLANNING STATISTICS						
Year	2013	2014	2015	2016	2017	2018
Building Permits	124	136	151	169	172	139
Development Permits	104	51	76	73	84	59
Subdivision Files	93	81	98	115	91	96
Planning Reports	13	25	25	31	37	36
Planning Approvals	n/a	n/a	61	84	71	57
Waivers	n/a	n/a	176	195	184	174

**A new tracking system was implemented in late 2014, which resulted in accurate tracking of all planning related approvals. Therefore, additional information is available from 2015 forward.*

Regional Recreation

In 2015 Western Valley Regional Service Commission adopted the *Regional Recreation Service Master Plan: Western Valley Regional Service Commission*. During 2017, a Recreation Coordinator was hired on a three year contract to carry out the implementation of the Master Plan.

The recommendations of the Master Plan are outlined in detail in section 7 of the aforementioned document, while section 8 outlines the implementation plan, or proposed timeframe for the implementation of those recommendations. The Recreation Committee felt that two of the recommendations were not realistic and/or necessary for the region and therefore chose not to have the employee pursue them. They included 7.3.2: additional outdoor aquatic facility in Woodstock and 7.3.3: Outdoor Skate Park.

The immediate and short term (1-3 years) recommendations of the aforementioned document include the following:

7.2.1 Hiring a Recreation Director

7.2.2 Divide the region into recreation catchment areas

7.2.3 Volunteer Recruitment and Retention Strategy

7.2.4 Recreation Communication Strategy

7.2.5 Seek Alternate Funding Sources

7.2.6 Inventory of facility availability and database for public use

7.3.1 Community Use of Schools

7.4.6 Increase access to waterways

7.4.7 Develop a long-term recreation infrastructure sustainability plan

This position would not be possible without the generous financial support of the Department of Tourism, Heritage and Culture made available to the Western Valley Regional Service Commission, that funding was available for a 3-year term, 2018-2019 fiscal being the last year the funding would be available.

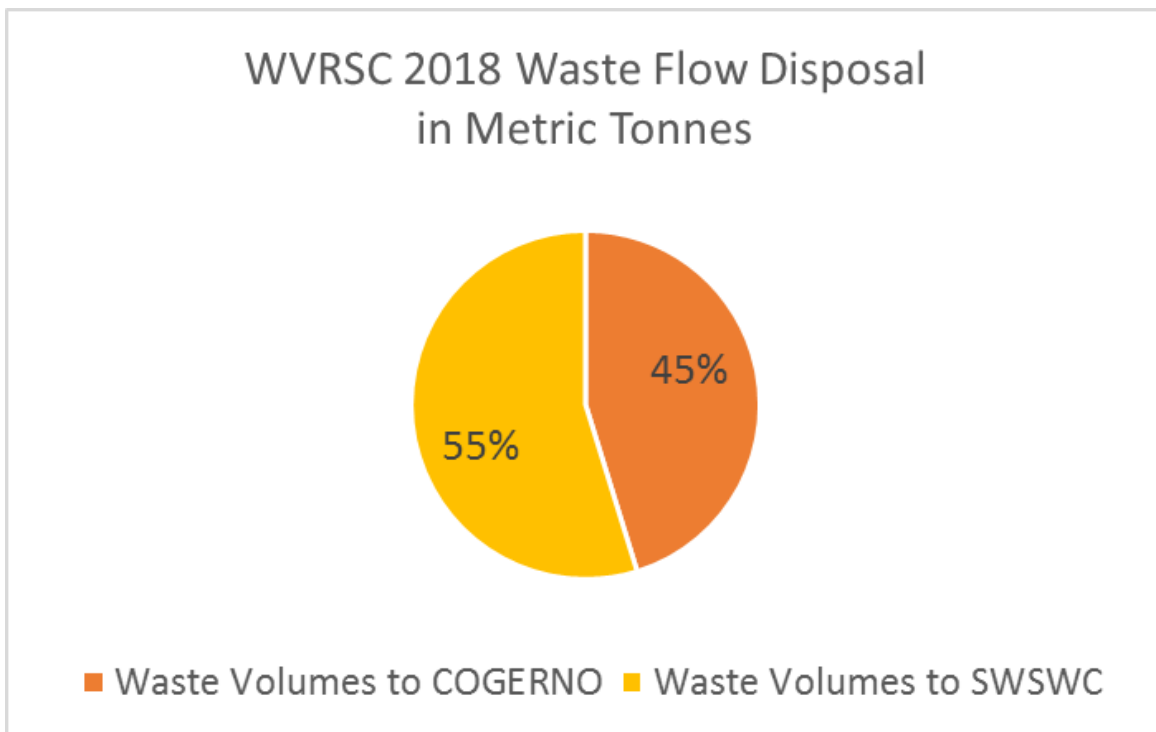
Unfortunately, the Commission lost its Recreation Coordinator in March of 2018, and the position was not filled until August of the same year. Therefore, for approximately, 6 months of 2018 there was no one acting in the position. Due to the vacancy, and the time associated with getting staff acquainted with the new role progress in the Recreation Department was hindered.

Waste Management

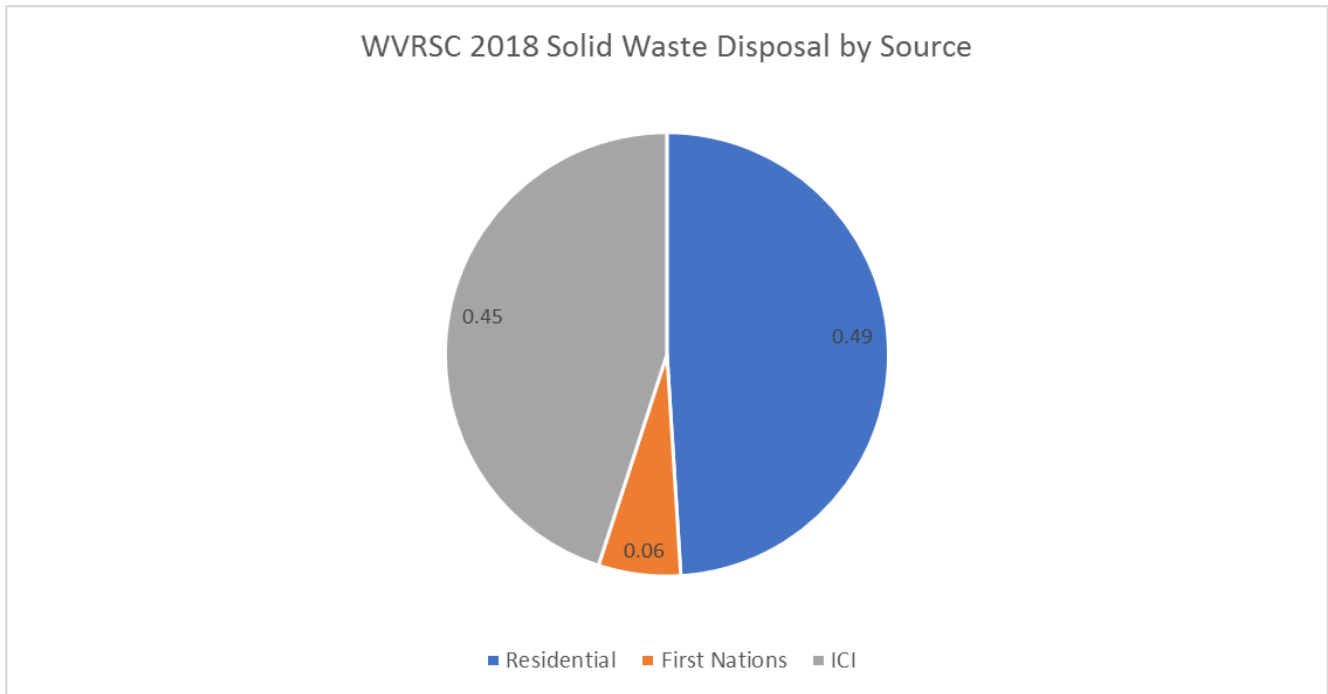
The Western Valley Regional Service Commission is responsible for waste disposal and recycling. Waste collection is the responsibility of the towns, villages and the Department of Environment and Local Government (ELG) on behalf of the local service districts (LSDs).

The Commission disposal contract is predicated by a 1997 ministerial agreement between the Commission (formerly Valley Solid Waste), Northwest Solid Waste Facility in Region 1 and Southwest Solid Waste Facility in Region 10 to dispose of 50% +/- 5% to the Northwest and the Southwest facilities. Waste from our Northern communities, such as Perth-Andover, Plaster Rock and the adjacent LSDs are hauled directly to the Northwest site. All other waste is first hauled to the transfer station in Woodstock and is consolidated and trucked either to the Northwest or the Southwest Solid Waste facility. A private consulting firm studied the operation in 2014 and determined that the current flow and use of the transfer station should continue into the future, as direct haul is not a financially feasible option.

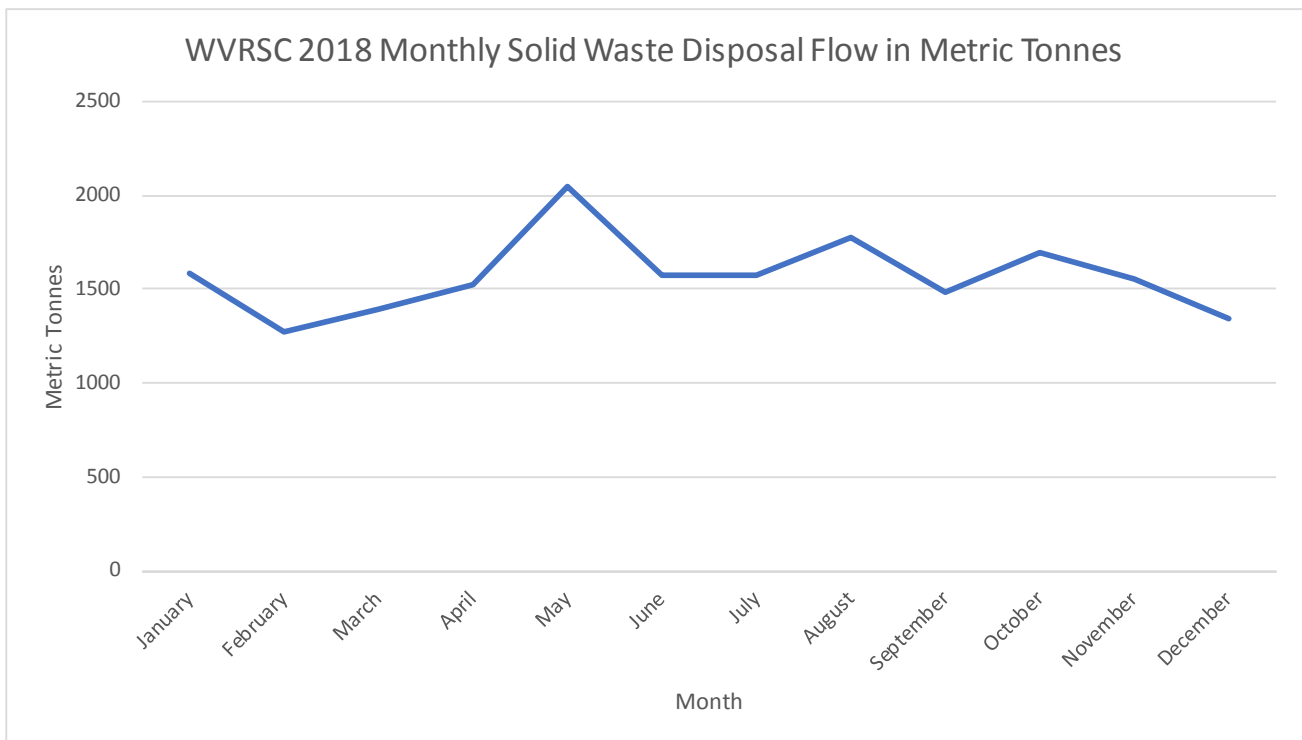
The chart below, “2018 Waste Flow Disposal in Metric Tonnes”, shows the Commission’s adherence to the landfill split agreement.



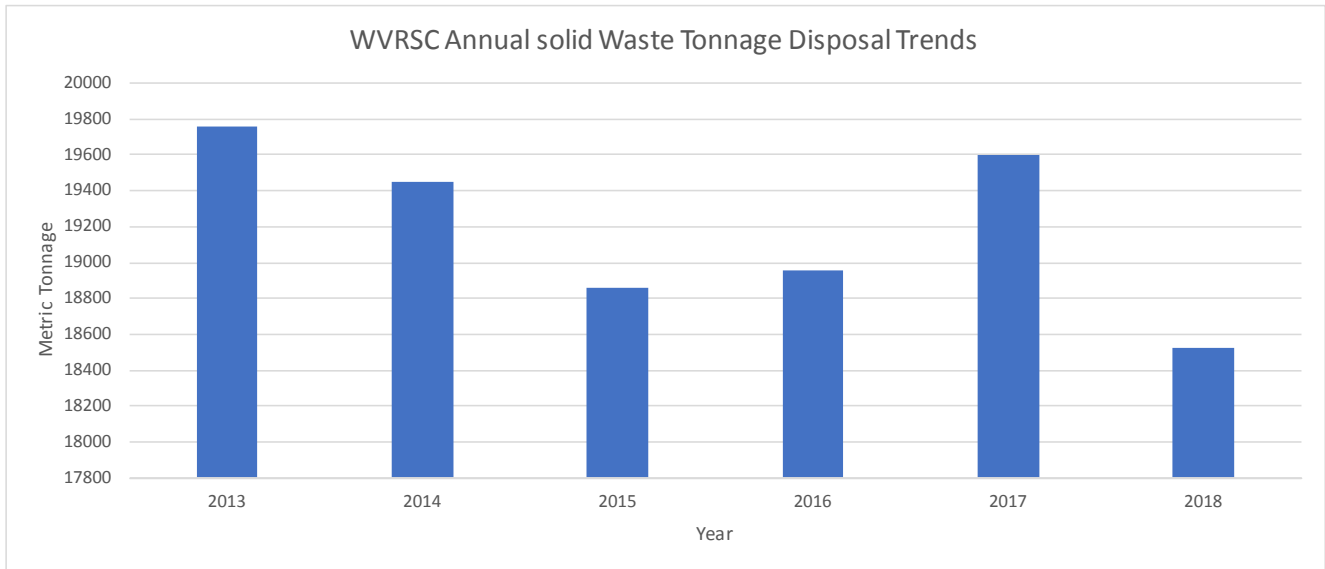
The following chart shows the breakdown of Solid Waste Disposal by source – Residential, Industrial/Commercial and First Nations.



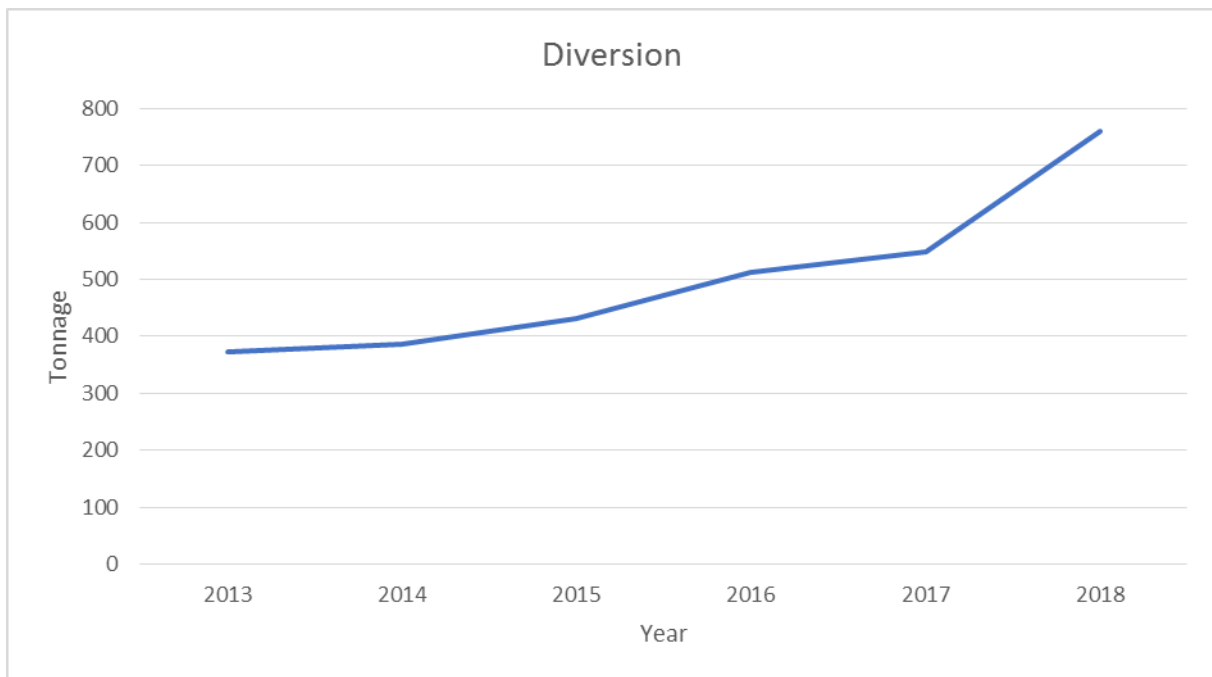
Waste Disposal is seasonal, as shown in the graph below, 2018 Monthly Waste Flow, with higher disposal during the late spring and summer months.



The chart below shows the disposal trend since 2013.



The following diversion chart shows the recycling trend in our region since 2013.



The Commission owns and maintains 21 recycling collection depots with sites throughout the Region. The contents of these bins are collected and delivered to the transfer station by J.S. Bellis Ltd. for sorting as per our contract.

The following chart shows the total tonnage collected at each recycling bin during 2018. It should be noted that the volumes of the materials cannot be attributed to each individual municipality or LSD in which the bin is located, as the public have access to all bins, and often times the most convenient bin for a member of the public is not located within the area they reside. For example, the residents of the LSD of Peel utilize the depots located within the Town of Florenceville-Bristol.

Recycle Depots	
Aggregate Totals by Community	
2018	
Community	Tonnage
Bath	28.41
Canterbury	11.23
Centreville	22.41
Debec	5.88
Florenceville Civic Center	20.39
Florenceville Co-op	22.35
Glassville	3.65
Grafton	21.84
Hartland	22.27
Houlton Rd.	55
Jacksonville	19.68
Meductic	8.36
North Lake	4.9
Perth-Andover Civic Center	18.97
Perth-Andover Station St.	33.24
Plaster Rock	22.81
Woodstock Superstore	82.86
Tobique	5.55
Woodstock 1st Nation	18.48
Totals	428.28

The Solid Waste Department managed the launch of the curbside recycling program in the second half of 2018. It was initially planned to launch collection in the spring of 2018; however, region wide collection was delayed due to delays in cart distribution. By late 2018, all residential properties who received curbside garbage collection were also receiving curbside recycling collection in lieu of one garbage collection per month. During the implementation period from July to December of 2018, 330.41 metric tonnes of recyclables were collected curbside.

Given that the collection of the recycling is done under existing collection contracts, municipalities have the option to continue to provide weekly garbage collection in addition to recycling collection. The Village of Canterbury and Tobique First Nation are the only communities offering this service.

The recycling depots located throughout the region remained in place until the fall of 2018 to ensure that residents had access to the recycling program while awaiting their blue carts to arrive. The retrieval of the depots ran from September to November of 2018. The Solid Waste Committee recommended the retention of 7 depot sites to serve areas with apartments and homes which do not receive curbside collection. These sites included Perth-Andover, Florenceville-Bristol, Woodstock (2), Canterbury/Skiff Lake, and North Lake. The committee also recommended the retention of a depot in the Village of Meductic, given the Village's decision not to collect curbside recycling under the municipal contract.

Diversion rates between the two programs, depots vs. curbside collection, are difficult to compare for a couple of reasons. During the second half of 2018, both the curbside and depot program were active and operating. This was done to ensure that the public had access to the depots while they became familiar and accustomed to the new curbside program. If a household forgot to put out their recycling cart on collection day, they continued to have access to recycling depots for several months. Another factor which makes the comparison of the two programs difficult is that the depot system was heavily used by commercial businesses in comparison to the curbside program. Both programs were designed for residential use; however, staff are very aware of the fact that the depots were used by many retail businesses throughout the region. This will skew the diversion numbers when comparing the two programs. Staff are working with J.S. Bellis to start an optional recycling program for the ICI sector in 2019 to ensure local businesses have the option to recycle.

Accomplishments and Challenges

During 2018 the Commission's accomplishments included:

- ✓ Established new partnership with Fero Waste Disposal, owner of J. S. Bellis Ltd.
- ✓ Curbside recycling implementation
- ✓ Curbside recycling public education program
- ✓ Submitted 2017 unqualified financial audit report to the Province
- ✓ Prepared 2019 budget, received Board approval, and forwarded to the Province and membership.

2019 – A Look to the Future

2019 priorities include:

- ✓ Curbside recycling program promotion
- ✓ Development of a compost education program
- ✓ ICI recycling program
- ✓ Revise procedural bylaws for the Board
- ✓ Establish financial by-laws for the Commission
- ✓ Be receptive to the establishment of new service agreements
- ✓ Review of Municipal Plans and Zoning By-law in cooperation with Municipal Councils
- ✓ Prepare for the possibility of regional planning
- ✓ Continue to build on the positive relationship with the RCMP
- ✓ Expand the education and public promotion of all waste diversion initiatives
- ✓ Partner with the Anglophone West School District to develop recycling programming
- ✓ Partner with the Anglophone West School to develop recycling education curriculum

2018 Audit Report

2018 audit report is attached.

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