



**Board of Directors Meeting
Minutes**

December 17, 2020

In Attendance:

Elaine English, **Chair**, Mayor, Canterbury
Stephen Manuel, **Vice-Chair**, LSD, Canterbury
Troy Stone, **Secretary**, Mayor, Bath
Alexis Fenner, Mayor, Plaster Rock
Arthur Slipp, Mayor, Woodstock
Brent Pearson, LSD, Glassville
Brian Hayden, LSD, Woodstock
Carl Rattray, LSD, Lakeville
Tracy Demerchant, Deputy Mayor, Hartland
Darryl Demmings, Mayor, Aroostook
Gailen Allan, LSD, Aberdeen
Graham Gill, LSD, Northampton
Karl Curtis, Mayor, Florenceville-Bristol
Leonard Foster, LSD, North Lake
Sheila Cummings, Deputy Mayor, Perth-Andover

Regrets:

Ed Stone, Upper & Lower Northampton
Michael Stewart, Mayor, Centreville

Absent:

Joseph Trevors, LSD, Peel
Lance Graham, Mayor, Meductic
Tina Pelkey, LSD, Brighton

Staff In Attendance:

Katelyn McGrath, Executive Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Call to Order:

The Chairperson, Elaine English called the meeting to order at 6:40 p.m.

Adoption of Agenda:

20-12-01

Motion: To approve the agenda of the December 17, 2020 meeting.

Moved: Alexis Fenner

Seconded: Sheila Cummings

Motion Carried

Declaration of Conflict of Interest:

None



Adoption of Minutes:

20-12-02

Motion: To approve the minutes of the October 22, 2020 meeting.

Moved: Graham Gill

Seconded: Sheila Cummings

Motion Carried

Presentations:

None

Business Arising:

None

New Business:

Committee Reports

Finance Committee – ProForma Statements and Reserve Funds

Troy Stone, Chair of the Finance Committee, presented a summary of the 2020 ProForma Statements by Fund, as was reviewed in detail by the Finance committee and previously circulated to the Board members. Troy Stone advised that an overall surplus of \$400K existed, which was primarily due to decreased expenses, and a surplus summary sheet for each Fund was displayed during the presentation. Troy Stone stated that the Finance committee is recommending allowing all surpluses to flow through to the 2022 budget, except for \$21,500 of the Solid Waste surplus to be transferred to the Solid Waste operating budget, which is to be used in 2022 for cart fees.

20-12-03

BE IT RESOLVED that \$21,500 be reserved to the Solid Waste Operating Reserve Fund – Cart Fees.

Moved: Troy Stone

Seconded: Alexis Fenner

Motion unanimously carried

Executive Director Report

Katelyn McGrath informed the members that a response has been received from the government regarding the NB Trails project and they have advised that they do wish to participate in that discussion. The Executive Director advised that a meeting with the Recreation Committee, to discuss the NB Trails project, will be scheduled early in the new year. The Recreation committee will report back to the Board and ask for recommendations at that time on how they wish to proceed.

Graham Gill inquired if anyone knew who or why a gate was erected on the lower portion of the railbed trail in Northampton, as he has received several complaints. The Executive Director stated that since this is a shared-use section of the trail, she will send an email to the responsible government department and will forward the response when received.

In Camera Session:

None

3143 Main St.
Centreville, NB
E7K 3E8



Adjournment:

Motion: The Chair, Elaine English called for a motion to adjourn the meeting at 6:56 p.m.

Moved: Alexis Fenner

Recording Secretary: Bev Gullison



Troy Stone
Secretary



Katelyn McGrath
Executive Director