



## **Solid Waste Advisory Committee**

Meeting of December 9, 2020

Via Zoom

### **Attendance:**

Elaine English  
Leonard Foster  
Carl Rattray  
Tracey DeMerchant  
Joe Weston  
Keith Helmuth

### **Regrets:**

Jim Kennedy

### **Staff:**

Barb Sharp (Waste Diversion Manager)

### **Call to Order:**

The meeting was called to order at 12:00 by Elaine English.

### **Approval of Agenda:**

A motion was made to approve the agenda by Tracey DeMerchant and seconded by Leonard Foster.

No Opposed

**MOTION CARRIED**

### **Approval of Minutes:**

A motion was made by Joe Weston and seconded by Keith Helmuth to approve the meeting minutes from August 27, 2020.

No Opposed

**MOTION CARRIED**

### **Business Arising:**

- Barb Sharp shared that the recycling facility contract with J.S. Bellis Ltd. (FERO) is under final review by Jonathan Goodine, Legal Counsel, and Katelyn McGrath, and will be shared with the Committee once received. The final contract does not need to be presented to the full Board, as they already agreed to the RFP selecting J.S. Bellis as our contractor.
- Barb Sharp explained that the depots are being relabelled to include "cartons" as that is a new item being added to our recycling program as of Jan. 2021. She also shared that 2 of the depots had the internal dividers removed as a pilot project to allow for the contents to shift around. J.S.



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Bellis has reported less overflow and reduced swapping because of this. J.S. Bellis recommends removing the dividers in the 7 remaining depots at a cost of approximately \$60 per depot.

A motion was made to remove the dividers in the 7 depots by Leonard Foster and seconded by Joe Weston.

No Opposed

### **MOTION CARRIED**

- A letter from the Skiff Lake Cottage Owner's Association (SLCOA) asking for the recycling depot currently located in Canterbury be moved to a recently cleared-out area beside LaCoote Drive to serve the residents of Skiff Lake was reviewed. In the meantime, J.S. Bellis informed us that there was uncertainty as to the ownership of the land, and they were not inclined to do anything until this has been clarified.

A motion was made for Barb Sharp to write a letter to the SLCOA asking for written confirmation as to land ownership and usage rights before any further discussion takes place by Tracey DeMerchant and seconded by Carl Rattray.

No Opposed

### **MOTION CARRIED**

#### **New Business:**

- Barb Sharp mentioned that cartons were being added to our curbside recycling program as of January 2021. Changes have been reflected on the 2021 schedules that were mailed to each household.
- Barb Sharp shared that required interim reports for the ETF projects were submitted. The final report on HHW was completed and \$45,000 reimbursement was received. Three new ETF funding applications were also submitted for 2021-22: Household Hazardous Waste, Waste Reduction Education and Recycling@Schools.

**It was moved by Joe Weston to adjourn the meeting at 12:40 pm.**

A handwritten signature in blue ink that reads "Elaine English".

X \_\_\_\_\_  
Elaine English, Chair