



**Board of Director Meeting
Minutes - May 20, 2021
Via Zoom**

In Attendance:

Elaine English, **Chair**, Mayor, Canterbury
Stephen Manuel, **Vice-Chair**, LSD, Canterbury
Troy Stone, **Secretary**, Mayor, Bath
Alexis Fenner, Mayor, Plaster Rock
Arthur Slipp, Mayor, Woodstock
Brian Hayden, LSD, Woodstock
Carl Rattray, LSD, Lakeville
Demerchant, Deputy Mayor, Hartland
Gailen Allan, LSD, Aberdeen
Joseph Trevors, LSD, Peel
Karl Curtis, Mayor, Florenceville-Bristol
Michael Stewart, Mayor, Centreville
Sheila Cummings, Deputy Mayor, Perth-Andover
Tina Pelkey, LSD, Brighton

Regrets:

Lance Graham, Mayor, Meductic
Graham Gill, LSD, Northampton
Darryl Demmings, Mayor, Aroostook
Leonard Foster, LSD, North Lake

Absent:

Brent Pearson, LSD, Glassville

Staff In Attendance:

Katelyn McGrath, Executive Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Members of the Public: RCMP Attendees
West District Planning Analyst, Mylène Shepperd
Acting Staff Sergeant James Gallant
Staff Sergeant Ouellette,

Call to Order:

The Chairperson, Elaine English called the meeting to order at 6:32 p.m.

Adoption of Agenda:

21-05-01

Motion: To approve the agenda of the May 20, 2021 meeting.

Moved: Stephen Manuel

Seconded: Sheila Cummings

Motion unanimously carried



Declaration of Conflict of Interest:

None

Adoption of Minutes:

21-05-02

Motion: To approve the minutes of the April 15, 2021 meeting.

Moved: Alexis Fenner

Seconded: Arthur Slipp

Motion unanimously carried

Presentations:

RCMP – 4th Quarter Report

RCMP West District Planning Analyst, Mylène Shepperd, introduced Acting Staff Sergeant James Gallant who presented the RCMP 4th quarter report disclosing their activities and priorities during the period January 1 – March 31, 2021. Mylène Shepard advised that the RCMP has been working hard to improve the report contents and transparency within the communities.

Stephen Manuel, Vice-Chair, resumed the meeting due to the Chair, Elaine English, experiencing technical difficulties.

Business Arising:

Solid Waste Contract

The Executive Director advised that during the December 17, 2020 Board meeting, the members had requested a copy of the finalized Solid Waste Contract and confirmed that the contract was emailed to all members. The Executive Director stated that the contract was reviewed in detail by the Solid Waste committee members and a resolution was received. The Executive Director asked if there were any questions or comments with respect to the contract, and none were raised.

New Business:

2020 Annual Report

The Executive Director stated a motion is required to accept the 2020 Annual Report, as was previously emailed to the members.

21-05-03

BE IT RESOLVED that the 2020 Annual Report be approved as circulated.

Moved: Arthur Slipp

Seconded: Sheila Cummings

Motion unanimously carried



Elaine English, Chair, resumed the meeting.

2020 Audit

Troy Stone advised that the Finance Committee met with Lenehan McCain last week to review the 2020 Audit Report, and stated the Audit was an unqualified audit. Troy Stone noted that Joan Kennedy, Finance Manager, is a key asset in continually ensuring that no issues of concern are found, and no adjustments were required.

Troy Stone presented a summary of the 2020 Audit Report, as was previously circulated, and advised that a strong 2020 year-end balance sheet exists.

Elaine English, Chair, thanked Joan Kennedy and Troy Stone for their work.

21-05-04

BE IT RESOLVED that the 2020 Audit Report be approved as presented and circulated.

Moved: Sheila Cummings

Seconded: Brian Hayden

Motion unanimously carried

Appointment of the 2021 Auditor

The Board discussed that Lenehan McCain & Associates should continue to represent the WVRSC as the 2021 Auditor, as they are very familiar with the WVRSC operation and perform a great job.

21-05-05

BE IT RESOLVED that Lenehan McCain & Associates be appointed as the 2021 Auditor

Moved: Brian Hayden

Seconded: Troy Stone

Motion unanimously carried

Extend the Executive and Standing Committee memberships

The Executive Director advised that due to the delay in municipal election results, that a motion is requested to extend the Executive and Committee membership until the first Board meeting after the results are known, as this will change the composition of the Board of Directors.

21-05-06

BE IT RESOLVED to extend the terms of the Executive, Standing and Advisory Committees until the first Board meeting held after the certification of the 2021 Municipal election results.

Moved: Alexis Fenner

Seconded: Karl Curtis

Motion unanimously carried

Committee Reports

None



Executive Director Update

Executive Director advised that she may have misspoke at the last meeting regarding the Policing Report awaited from Public Safety and wished to confirm that this report has not yet been received. The Executive Director stated that Dan Godwin advised the report was delayed and he hoped that many of our concerns will be addressed in the report. The Executive Director advised the report would be forwarded to the members when received.

In Camera Session:

None

Elaine English, Chair, advised this would be her last Board meeting, as she did not reoffer for the Canterbury Mayor position and wanted to thank everyone for their support during her time as Chair. Troy Stone, Secretary, stated he echoed Elaine English's comments and noted that he would be available for any questions, and wish everyone well, as he is not reoffering for the Bath Mayor position.

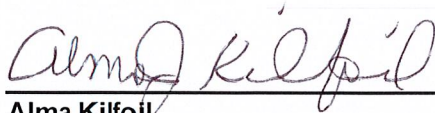
The Executive Director thanked both Elaine English and Troy Stone for their contributions and advised that they both will be missed.

Adjournment:

Motion: The Chair, Elaine English called for a motion to adjourn the meeting at 7:36 p.m.

Moved: Brian Hayden

Recording Secretary: Bev Gullison



Alma Kilfoil
Secretary



Katelyn McGrath
Executive Director