



PLANNING REVIEW AND ADJUSTMENT COMMITTEE MINUTES

Date of Meeting: July 21, 2021
Via Zoom

Attendance: Andy Leech, Chair
Trevor Welch, Vice-Chair
Alan McLaughlin
Elaine English
Kenneth Stephenson
Mark Atwater

Absent: Kenneth Clark

Staff: Conor Tripp, Acting Planning Director
Bev Gullison, Office Administrator

Members of the Public: None

Meeting was called to order by Committee Chair, Andy Leech at 6:32 pm.

Approval of Agenda:

Motion: To approve the Agenda of the July 21, 2021 meeting.

Moved: Elaine English

Seconded: Mark Atwater

Motion Unanimously Carried

Approval of Minutes

Motion: To approve the minutes of the June 16, 2021 meeting.

Moved: Elaine English

Seconded: Alan McLaughlin

Motion Unanimously Carried

Conflict of Interest

None

Variance Applications

1. Item: V-1-2021 – Conditional Use Variance – Garden Suite

Applicant/Owner: Evangeline MacDonald
PID: 65017907
Location: 309 Main Street, Plaster Rock

For consideration to approve a conditional use variance to allow a garden suite to be located on the property identified at PID 65017907.

Conor Tripp, Acting Planning Director, reviewed Planning Staff Report # 12/2, as was previously distributed to the members, while displaying area maps, pictures and diagrams of the subject property and aerial maps of the surrounding properties. Conor Tripp also stated that since the garden suite was located on the lot, prior to receiving appropriate approvals, measurements were taken to ensure all setback and building code regulations were met.

Conor Tripp notified the members that Plaster Rock’s Public Works department has confirmed that they do not have any issues with the application. Conor Tripp also advised that no complaints from surrounding property owners were received.

2021-07-01

Motion: To approve the conditional use variance application to locate a garden suite at 309 Main Street, Plaster Rock, identified as PID 65017907 without any additional terms and conditions.

Moved: Mark Atwater
Seconded: Ken Stephenson

Motion Unanimously Carried

G. Old Business

None


H. New Business

None

I. **Adjournment:**

Motion: To adjourn meeting
Moved: Elaine English

Meeting adjourned at 6:48 pm.

X  (for)

Andy Leech, Chair