



**Western Valley Regional Service Commission**

**Finance Committee**

Meeting of September 9, 2021

6:30 p.m.

VIA ZOOM

**Attendance:**

Alma Kilfoil (Chair)  
Brent Pearson  
Steve Manuel  
Karl Curtis  
Lee Reed  
Arthur Slipp  
Katelyn McGrath (Executive Director)  
Joan Kennedy (Financial Administrator)

**Call to Order:** Meeting called to order at 6:40 p.m. by the Chair.

**Agenda:** It was moved by Brent Pearson and seconded by Lee Reed that the agenda be approved.

**Motion carried**

**Approval of Minutes:** It was moved by Steve Manuel and seconded by Arthur Slipp that the minutes of the May 13, 2021, Finance Committee be approved.

**Motion carried.**

**Conflict of Interest Declaration:** None

**Business Arising:** None

**New Business:**

**Review of 2021 Draft Budget**

Joan Kennedy and Katelyn McGrath reviewed the Draft Budget with the Finance Committee. Each fund was presented to the Committee and reviewed on a line-by-line basis. Further discussion and explanations were provided as requested.

An increase was made to a couple of items:



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- An increase of \$1670 to the Mobile Speed Sign cost under Regional Policing to include the annual cloud cost
- An increase of \$800 to GIS Operating and Planet under Planning Services to cover potential costs of services required using a new permit system.

The Committee also had an opportunity to review the 2021- 2022 Budget Variance spreadsheet which showed variances by each municipality and LSDs collectively. This spreadsheet includes total budgets by fund for each municipality and LSD for the period 2019 through to 2022.

A motion was made by Steve Manuel and seconded by Karl Curtis to present the Proposed 2022 Budget with above-noted changes to the Board at the meeting scheduled for September 16, 2021.

A motion to adjourn was made by Brent Pearson at 8:00 pm.

Recording Secretary: Joan Kennedy

x *Alma Kilfoil*  
Alma Kilfoil, Chair