



**Board of Directors
Minutes of the Meeting – December 9, 2021
Via Zoom**

In Attendance:

Alma Kilfoil, **Secretary**, LSD, Kent
Arthur Slipp, Mayor, Woodstock
Brent Pearson, **Vice-Chair** LSD, Glassville
Brian Hayden, LSD, Woodstock
Darryl Demmings, Mayor, Aroostook
Joseph Trevors, LSD, Peel
Karl Curtis, **Chair** - Mayor, Florenceville-Bristol
Lee Reed, LSD, Gordon
Michael Allen, Mayor, Bath
Stephen Manuel, LSD, Canterbury
Tom Eagles, Mayor, Plaster Rock
Tracy Demerchant, Mayor, Hartland

Regrets:

Connie Boone, LSD, Brighton
Graham Gill, LSD, Northampton
Marianne Bell, Mayor, Perth-Andover
McKenzie McConnell, LSD - Simonds
Tanya Cloutier, Mayor, Canterbury

Absent:

Gregory Boone, LSD, Coldstream
Lance Graham, Mayor, Meductic
Michael Stewart, Mayor, Centreville

Staff In Attendance:

Katelyn McGrath, Executive Director
Joan Kennedy, Financial Administrator
Bev Gullison, Office Administrator

Call to Order:

The Chairperson, Karl Curtis called the meeting to order at 6:33 p.m.

Adoption of Agenda:

21-12-01

Motion: To approve the agenda of the December 9, 2021 meeting.

Moved: Arthur Slipp

Seconded: Brian Hayden

Motion Carried

Declaration of Conflict of Interest:

None



Adoption of Minutes:

21-12-02

Motion: To approve the minutes of the November 4, 2021 meeting.

Moved: Stephen Manuel

Seconded: Tracey Demerchant

Motion Carried

Presentations:

SCAN – Safer Communities & Neighborhoods

Jeff LaFrance, Director, Safer Communities & Neighborhoods, provided an overview of the SCAN program. The Director advised that the main goal of this program is to ensure safer communities by providing a confidential complaint process. The Director stated the program has an 80 – 90% success rate and investigates between 150 and 200 files annually, which is primarily 99% controlled drug complaints. Contact information for the programs was provided and the Director advised he would provide a SCAN pamphlet that could be distributed.

Business Arising:

None

Committee Reports

Finance Committee

November 2021 Financials, Proforma Statements & Reserve Funds

Joan Kennedy, Finance Manager presented the financials, as of November 30, 2021, as was previously reviewed and accepted by the Finance Committee.

Joan Kennedy, Finance Manager, provided a summary of the 2021 ProForma statement by fund, as was reviewed in detail by the Finance committee and previously circulated to the Board members. The Finance Manager advised that an overall surplus of \$246K existed, and a surplus summary sheet for each Fund account was displayed and discussed during the presentation. The Finance Manager reviewed the current legislation regarding reserving operating funds.

The Finance Manager stated that the Finance committee is recommending that any surpluses be allowed to flow through to the year 2023, consequently decreasing the cost of programs to the membership

21-12-03

BE IT RESOLVED that the financial as of November 30, 2021 be approved, and any 2021 surpluses flow through to the 2023 budget.

Moved: Brian Hayden

Seconded: Brent Pearson

Motion unanimously carried

New Business:

None



Executive Director Update

Katelyn McGrath advised that because of local government reform, 2022 will be a transition year as the Board composition will be drastically changed, as well as the mandated services provided by the Regional Service Commissions. The Executive Director stated that she looks forward to continuing to work with the Board during this transition period and noted that Transition Leaders will be appointed by the provincial government and should be in place by mid-January 2022. The Executive Director stated that when the new maps and the rural communities are released, it should answer many outstanding questions.

Karl Curtis advised that he see this new rural reform as a very positive step and noted this will allow us to be more in line with the other provinces.

In Camera Session:

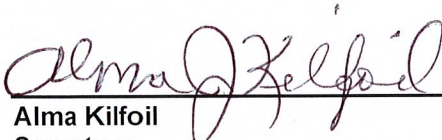
None

Adjournment:

Motion: The Chair, Karl Curtis called for a motion to adjourn the meeting at 7:37 p.m.

Moved: Brent Pearson

Recording Secretary: Bev Gullison


Alma Kilfoil
Secretary


Katelyn McGrath
Executive Director