



PLANNING REVIEW AND ADJUSTMENT COMMITTEE MINUTES

Date of Meeting: November 3, 2022
Via Zoom

Attendance: Trevor Welch, Chair
Elaine English, Vice-Chair
Alan McLaughlin
Kenneth Stephenson
Lee Patterson

Regrets: Mark Atwater

Staff: Conor Tripp, Planning Manager
Bev Gullison, Office Administrator

Members of the Public: None

Meeting was called to order by Committee Chair, Trevor Welch, at 6:33 pm.

Approval of Agenda:

Motion: To approve the Agenda of the November 3, 2022 meeting.

Moved: Elaine English

Seconded: Alan McLaughlin

Motion Unanimously Carried

Approval of Minutes

Motion: To approve the minutes of the August 24, 2022 meeting.

Moved: Lee Patterson

Seconded: Elaine English

Motion Unanimously Carried

Conflict of Interest

Trevor Welch – Surveyor/Becaguimec Developments Ltd.

Lee Patterson – Developer/Becaguimec Developments Ltd.

Subdivision Applications

1. Item: S-1-2022

Applicant/Owner: Town of Hartland

PID: 10106441

Location: North of McLean Avenue

For consideration to recommend to Town of Hartland the location of the extension of McLean Avenue to create a new public street.

The Chair position for Item S-1-2022 was transferred to the Vice-Chair, Elaine English, as Chair, Trevor Welch declared a conflict of interest.

The Manager of Planning reviewed Planning Staff Report No. 29/22, while displaying site plans, site location maps, and the subdivision plan. The Manager of Planning reiterated that PRAC's authority is to make recommendations to the Town of Hartland council on matters relating to community planning.

Trevor Welch advised that PID typing errors were identified in Planning Staff report #29/22 for the properties that legal access is being provided in the first paragraph under Section 4, Proposed Land Use. Trevor Welch advised that the PIDs shown on the report as 10056805 and 1016342 should be referenced as 10286805 and 10106342. The Planning Manager advised that these errors would be corrected prior to submission to the Town of Hartland.

During member discussions Lee Patterson and Trevor Welch left the meeting and placed in a virtual conference breakout room.

2022-11-01

Motion: That the Planning Review and Adjustment Committee recommends to the Town of Hartland the location of the extension of McLean Avenue to create a new public street, as per Section 88(4) of the Community Planning Act and Section 5(4) of the Town of Hartland Subdivision By-law.

Moved: Ken Stephenson
Seconded: Alan McLaughlin

Motion Unanimously Carried

Trevor Welch and Lee Patterson were readmitted to the meeting and Elaine English passed the Chair position to Trevor Welch.

G. Old Business

None

H. New Business

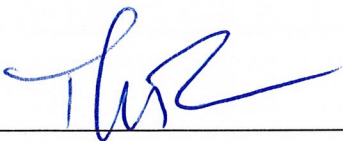
The Planning Manager advised that due to Local Reform, revisions to the PRAC by-laws will be necessary and stated when the revisions have been completed, he will provide to the members for review including briefing notes. The Planning Manager further stated that the by-law changes will also require Board approval.

I. Adjournment:

Motion: To adjourn meeting
Moved: Elaine English

Meeting adjourned at 6:55pm.

X



Trevor Welch, Chair