



Board of Directors
Minutes of the Board Meeting –September 27, 2023, 6:00 p.m.
Via Zoom

In Attendance:

Chair, Tom Eagles, Mayor, District of Tobique Valley
Cindy McLaughlin, Mayor, Village of Southern Victoria
Tracy DeMerchant, Mayor, Hartland
Trina Jones, Mayor of Woodstock
Greg Lutes, Supervisor of Lakeland Ridges
Lynn Hambrook, Chair, Western Valley Rural District
Joe Gallant, LSM Western Valley Rural District
Susie Patterson, CAO, Lakeland Ridges

Regrets:

Andrew Harvey, Mayor of the District of
Carleton North

Absent:

Staff In Attendance:

Katelyn McGrath, CEO
Andrea Callahan, Director of Operations (Recording Secretary)

Call to Order:

Chair, Mayor Tom Eagles called the meeting to order at 6:02 p.m. and welcomed all in attendance including the new Supervisor of Lakeland Ridges, Greg Lutes.

No conflict of interest was proclaimed by those in attendance.

Adoption of Agenda:

23-0-41

Motion: Resolved, “that the agenda be approved as circulated.”

Moved: Mayor, Tracey DeMerchant

Seconded: WVRD Chair, Lynn Hambrook

Motion Carried.

Approval of Minutes:

23-0-42



Motion: Resolved, “that the July 19,2023 minutes be accepted as circulated.”
Moved: Mayor, Tracey DeMerchant
Seconded: Mayor, Trina Jones
Motion Carried.

23-0-43

Motion: Resolved, “that the minutes of the special 2022 Audit meeting of August 30, 2023 be accepted.”
Moved: Mayor, Trina Jones
Seconded: WVRD Chair, Lynn Hambrook
Motion Carried.

Appointment of Secretary

23-0-44

Motion: Resolved, “that Mayor Trina Jones be appointed as Secretary of the Western Valley Regional Service Commission Board.”
Moved: Mayor, Tracey DeMerchant
Seconded: Mayor, Cindy McLaughlin
Motion Carried.

2024 Eclipse

The members of the Board discussed the potential budget spending for the Eclipse in each of their communities and what they have in mind for contributing to the regional budget for the 2024 Eclipse. The members feel that they will contribute minimal amounts in hopes of receiving funding from other sources like THC and RD. No motion was made.

Amendment of MOU with Ignite

23-0-45

Motion: Resolved, “that the Board accept the amendment to the Ignite MOU and give permission to have the CEO sign this amendment.”
Moved: Mayor, Trina Jones
Seconded: Supervisor, Greg Lutes
Motion Carried.

Regional Health Advisory Committee

The Board gave input and suggestions regarding potential committee members. The CEO will come back to the Board with the committee composition in October.

Branding

The Board consensus was to direct the WVRSC staff to continue with the suggestion of using Western NB and West NB in brand logo creation.



CEO Report

The CEO reported that staff has met with the CEO and staff of ESIC. Our Community Action Grant applications were very successful in the last round of funding and our region has approximately \$13,000 left to access for 2023.

The Community Development Committee meeting held last week went very well.

We have identified that our region needs a Housing Need Study and a Housing Strategy, and we will work to have that fully funded by RDC and LG, if possible.

Katelyn McGrath, CEO asked for the Board's approval to bring Finance and Oversight Committee discussions directly to the Board, so as not to leave just two members out of the decisions. This structure worked well in the past, but with our smaller and more manageable Board of Directors, this would be preferred. All agreed.

Before adjournment, Chair Eagles asked if Greg Lutes would like to say a few words. Greg is looking forward to helping Lakeland Ridges for the next few months.

Chair Eagles called for a motion to adjourn at 6:55 p.m.

Adjournment:

Motion: The Chair called for a motion to adjourn the meeting at 6:55 p.m.

Moved: Mayor, Tracey DeMerchant

Seconded: Mayor, Cindy McLaughlin

Recording Secretary: Andrea Callahan

Trina Jones
Secretary

Katelyn McGrath
Chief Executive Officer