



Board of Directors  
**Minutes of the Board Meeting –October 25, 2023, 6:00 p.m.**

**In Attendance:**

Chair, Tom Eagles, Mayor, District of Tobique Valley  
Cindy McLaughlin, Mayor, Village of Southern Victoria  
Tracy DeMerchant, Mayor, Hartland (Via Zoom)  
Trina Jones, Mayor of Woodstock  
Andrew Harvey, Mayor of Carleton North  
Greg Lutes, Supervisor of Lakeland Ridges (Via Zoom)  
Lynn Hambrook, Chair, Western Valley Rural District

Susie Patterson, CAO, Lakeland Ridges (Via Zoom)  
Joe Gallant, RSM of Western Valley Rural District (Via Zoom)

**Regrets:**

**Absent:**

**Staff In Attendance:**

Katelyn McGrath, CEO  
Andrea Callahan, Director of Operations (Recording Secretary)  
Joan Kennedy, Finance Manager (Via Zoom)

**Call to Order:**

Chair, Mayor Tom Eagles called the meeting to order at 6:02 p.m. and welcomed all in attendance.

No conflict of interest was proclaimed by those in attendance.

**Adoption of Agenda:**

**23-0-46**

**Motion:** Resolved, “that the agenda be approved as amended with New Business being moved ahead on the agenda followed by Presentations.”

**Moved:** Mayor, Trina Jones

**Seconded:** WVRD Chair, Lynn Hambrook

**Motion Carried.**



**Approval of Minutes:**

**23-0-47**

**Motion:** Resolved, “that the September 27, 2023 minutes be accepted as circulated.”

**Moved:** Mayor, Tracey DeMerchant

**Seconded:** Mayor, Cindy McLaughlin

**Motion Carried.**

Katelyn McGrath, CEO presented the Draft Budget.

**23-0-48**

**Motion:** Resolved that,” the Draft Budget for 2024 be distributed for a period of 45 days to the DLG and the municipalities.”

**Moved:** Mayor, Trina Jones

**Seconded:** Mayor, Andrew Harvey

**Motion Carried.**

**23-0-49**

**Motion:** Resolved that,” The Western Valley Regional Service Commission reserve \$20,000 from the 2023 budget to be used for the creation of the Crime Reduction Plan in 2024.”

**Moved:** Mayor, Andrew Harvey

**Seconded:** Mayor, Trina Jones

**Motion Carried.**

**Presentation:**

John Dunn, consultant with Floor 13, gave the final presentation, via zoom, of the Western New Brunswick Regional Tourism Strategy that Floor 13 has been creating over the past few months.

**23-0-50**

**Motion:** Resolved that, “The Board of Directors of the WNBSC accept the document, “Western New Brunswick Regional Tourism Strategy” and directs the Director of Tourism to begin implementing the strategic plan for tourism.”

**Moved:** Mayor, Trina Jones

**Seconded:** Mayor, Andrew Harvey

**Motion Carried.**

**23-0-51**

**Motion:** Resolved that, “The Board accept the final version of the Regional Strategy and Implementation Plan as presented in August by Stantec and Gagnon Strategix.”

**Motion:** Mayor, Andrew Harvey

**Seconded:** Mayor, Trina Jones

**Motion Carried.**



## **CEO Report**

Katelyn reported that a letter has been forwarded to all mayors regarding the staffing increases that the RCMP will undertake in our region over the next two years, as well as the invitation to the meeting with Justice & Public Safety Minister Kris Austin on November 6 in Woodstock. We are hoping for a good attendance.

Katelyn asked the Board if they would be interested in Board training with respect to judiciary duties of this Board. We will try and facilitate this for early 2024.

Chair Eagles called for a motion to adjourn at 8:52 p.m.

## **Adjournment:**

**Motion:** The Chair called for a motion to adjourn the meeting at 8:52 p.m.

**Moved:** Mayor, Trina Jones

**Seconded:** Mayor, Cindy McLaughlin

*Recording Secretary: Andrea Callahan*

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**Trina Jones**  
**Secretary**

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**Katelyn McGrath**  
**Chief Executive Officer**