

# Western New Brunswick

## Service Commission

### Job Description

#### **Sport and Recreation Development Coordinator (SRDC)**

The Western New Brunswick Service Commission is hiring a Sport and Recreation Development Coordinator to foster growth and development within the recreational sport sector within the West NB region.

We are seeking a dedicated professional to collaborate with municipalities, local governments, community sport organizations, schools, and other sector stakeholders, to increase participation, improve accessibility, and promote inclusivity, in sports within the region. Creating a vibrant, inclusive, and sustainable sport ecosystem that improves the quality of life for residents of the Western New Brunswick region will be the focus of the SRDC.

The SRDC will focus on strategic assessment, planning and assistance with implementation of programs and initiatives to support not only the growth and development, but also the overall participation in sport programming and physical activity in Western New Brunswick.

The Sports and Recreation Development Coordinator will be responsible for supporting improvements to service delivery, collaboration, and increasing capacity of local organization to grow the participation in sport which will develop healthier lifestyle and improve the quality of life in the region.

Responsibilities include but not limited to:

- Collaborating with organizations to support development and delivery of sustainable sports programming
- Collaborating and supporting organization to ensure regional alignment, resources sharing and improve service/program delivery
- Encouraging sports participation
- Collaborating with community organizations to facilitate development of events and activities
- Collaborating with recreational league organizers of various sports
- Organizing coaching clinics and training sessions for volunteers
- Supporting clubs and organizations by providing guidance and professional advice and assistance

- Where aligned with the objective stated above, the SRDC may also be engaged in supporting the development of regional recreation assets to improve access to recreation opportunities within the Region.

Required skills include:

- Strong communication and interpersonal skills to effectively engage with athletes, coaches, and other stakeholders
- Excellent organizational and project management skills to plan and execute sports development programs
- Analytical skills to assess the impact and effectiveness of initiatives
- Leadership abilities to inspire and motivate athletes and teams
- Knowledge of sports psychology and athlete development principles
- Ability to work in a team and collaborate with different individuals and organizations
- Flexibility and adaptability to manage various tasks and projects simultaneously
- Ability to adapt to working in a rural environment to provide services to rural communities and organizations

Education and Training:

- A bachelor's degree, diploma, or certificate in sports management, sports science, or a related field is considered an asset.
- A willingness to participate in training courses is necessary.

A SRDC plays a vital role in enhancing opportunities and promoting the overall well-being of athletes and residents of Western New Brunswick.